



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

January 6, 2021 • Regular Meeting

Call to Order: Allen Grant called the meeting to order at 7:05 pm.

Directors Roll Call: Present were Allen Grant, Cauy Washburn. Terry Eickstaedt and Ray Roerdink. Bernie Vargas was absent.

Discussion/Action Minutes: Minutes from Regular Meeting 12/9/20. A motion was made by Cauy Washburn to approve and ratify the minutes for the Regular Meeting on 12/9/20 as written and seconded by Terry Eickstaedt. Vote unanimous 4-0. Motion carried.

Call to the audience: None present to address the board.

Discussion/Action: Oath of Office for new directors. Ray Roerdink, Cauy Washburn and Terry Eickstaedt were sworn into office by Allen Grant. Oaths of Office were signed by Ray Roerdink, Cauy Washburn and Terry Eickstaedt.

Discussion/Action: Annual Election of Officers. A motion was made by Ray Roerdink to nominate Bernie Vargas as Chairman and seconded by Terry Eickstaedt. Vote unanimous 4-0. Motion Carried. A motion was made by Ray Roerdink to nominate Allen Grant as Vice Chairman and seconded by Terry Eickstaedt. Vote unanimous 4-0. Motion Carried. A motion was made by Cauy Washburn to nominate Ray Roerdink as Secretary/Clerk and seconded by Terry Eickstaedt. Vote unanimous 4-0. Motion Carried.

Discussion/Action: ADEQ/Nitrate Treatment. Joni Roerdink stated that she hadn't heard anything back from Scott McLeod. Joni received the invoice for the 10% down payment from AdEdge and will submit to WIFA for payment. With the holidays, many people weren't available or not working part of the time. Joni also mentioned that she needs to speak with Scott about the American Iron and Steel requirements and if we should have any concerns about meeting the requirements with the AdEdge system. AdEdge also extended the payment schedule for payment within 45 days instead of 30. Joni told AdEdge that WIFA staff is still working remotely and things are taking longer. Joni needs to meet with Steve Cooper for finalizing the debt authorization and the Legal Opinion to submit for the new loan.

Discussion/Action: Well #1. No issues with Well #1.

Discussion/Action: Well #2. Jack hasn't had any issues with Well #2. We did have a booster pump go out. The shaft broke. Jack has no idea why, he has never seen this happen before. Jack installed the spare booster pump that we had on hand. We ordered a replacement that should be delivered sometime this week.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt checked the generator It has 388.1 hours on it and all fluids were full and things looked good. The fuel level is about 7/8 of a tank. No bees on site.

Discussion/Action: Managers Report. Joni Roerdink reported the following:

- Water bills were sent out on 1/3/21. Final notices were sent on 1/4/21.
- Disconnects are scheduled for 1/14/21. Past Due Amount: \$2,000.49 with 23 past due customers.
- There was one disconnect in December.

Discussion/Action: Equipment & Site Report/Lab Tests.

- Nitrate sample will be taken this month because we are only required to sample quarterly.
- Jack filed the MRDL report timely.
- Annual water report is coming up and that will be filed as soon as it is available.
- Coliform sample came back absent.
- Jack had removed some of the old empty electrical boxes from the Mission Control Center under the wooden cover to prevent it from falling over. The wood is rotting. Jack is getting it prepped to install a cover and demo the existing cover. He is currently taking down what he can and replacing the cover so it is safe. He will also raise the cover. The old cover is too low and you have to sit on the ground to work on any of the electrical.
- Our sign had the same issue. The wood was rotten and the wind blew it over. Jack is rebuilding the sign.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.

- There were three meters replaced this month.
- The leak at the well site has been repaired. The cost was \$170.00. The gentleman that did the repair came over, picked up the part, took it back to his shop to weld and brought it back the same day and installed it.
- Booster pump #1 was not working. Jack disassembled it and found the shaft had split. The booster pump was replaced with our spare. Another booster pump was ordered for a backup and should be delivered this week.
- There was an emergency call out for the high distribution pressure fault. Jack found the pumps were not turning off and the pressure switch was stuck closed. Jack cleaned and reset them. New switches are needed.
- Joni and Jack took turns watching the system for the week until it leveled itself out.
- Joni will check with Jack to see if he ordered the switches.
- Jack has done some maintenance around the well site in preparation for the construction of the nitrate treatment system and evaporative ponds.
- Joni had a report of a leak over on Colt. She went to look but couldn't find it. Jack will go check on it tomorrow.
- Another customer called from over on Appaloosa regarding a leak near the meter. Jack

has to do some work to see if it is on VGDWID side or the customer's side. It appears the meter box has been run over. Jack will let Joni know what he finds. Jack sent Joni of picture of the box having been run over.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases as submitted for December 2020. Ray Roerdink made a motion to approve and ratify the expenditures and purchases as written. Cauly Washburn seconded the motion. Vote unanimous 4-0. Motion carried.

Adjournment: The Agenda being completed, Allen Grant adjourned the meeting at 7:25 pm.

Date _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauly Washburn

Terry Eickstaedt