



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

December 14, 2023 • Regular Meeting

Call to Order: Allen Grant called the meeting to order at 7:02 pm.

Directors Roll Call: Present were Terry Eickstaedt, Allen Grant, and Ray Roerdink. Bernie Vargas and Cauy Washburn were absent (Cauy Washburn joined the meeting later).

Discussion/Action Minutes: Regular Meeting Minutes of 11/9/23. A motion was made by Ray Roerdink to approve and ratify the minutes for the Regular Meeting Minutes held on 11/9/23 as written and seconded by Terry Eickstaedt. Vote unanimous 3-0. Motion carried. Cauy Washburn joined the meeting late (7:04 pm).

Call to the audience: None present to address the board.

Discussion/Action: ADEQ/Nitrate Treatment System: The general contractor completed the evaporation ponds, the liners are in, the retention basin is in, and the fencing is in. The fencing around Well #2 has been taken down and the new fencing now combines Well #1 and Well #2. The trenches for the relocation of the distribution lines have been started. The electricians will be coming on 12/15/23 to review the site and should be starting their part in January 2024. The general contractor will not be at the site the week of Christmas. Joni Roerdink stated the general contractor had sent her some drone shots after the evaporation ponds and the retention basin were excavated. She had photos printed for the directors to review. The file was too large to send out. Joni also submitted a couple of pictures to Stephanie Diaz, with ADEQ, when she asked for an update of the project. She was very happy to see the project had started and was progressing very well. The drone shots look much different than standing on the ground at the site. Jack has also been over at the site cleaning out the garage. He had Joni order a 20 yard roll off to get rid of the debris. We've been told the electrical panel will take about 12 weeks. That will be nearly the last thing installed. They are looking to being complete about 4/30/24.

Cauy Washburn joined the meeting at 7:04 pm.

Discussion/Action: Well #1. No issues with Well #1 during the month.

Discussion/Action: Well #2. No issues with Well #2 or the booster pumps. He did find the leak on the hydro tank today but hadn't gotten back to Joni prior to the board meeting.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt stated the generator has 544.6 hours on it. The fuel tank was full. All other levels look good. Terry and Allen will be changing the oil in the next week or so. Joni had to pick up containers with lids to drain the oil into. The weeds have been eliminated due to all the excavation work throughout the site.

Discussion/Action: Managers Report. Joni Roerdink reported the following:

- Water bills were sent out on 12/2/23. Final notices were sent on 12/2/23.
- Disconnects were scheduled for 12/12/23. Past Due Amount: \$2,705.80 with 22 past due customers. One customer hasn't paid and has been locked out.
- We had one disconnect in November.
- Daia Hartman, from Rural Water, was at the wellsite a couple of months ago and prepared a draft of our Source Water Protection Plan. She was at the wellsite today to review the plan with Joni. She provided a pamphlet for source water information and flyers for nitrate information. Daia is willing to see if she can get it translated to Spanish. All of this at no cost. She is updating the drafts and once completed, they will be sent to our customers and posted on our website. The directors were provided copies of the draft forms.
- A couple of hours before Daia met Joni at the wellsite, Jigar Patel, from Rural Water came to the office and spent two hours going over information with Joni. There has been a change in personnel at Rural Water and he was visiting all water companies on his list to find out what their needs were and to try and find help.
- Cauly raised the question about customers contacting us when they take backhoes to clear their property. Joni stated they were not. Cauly reminded the directors that we have isolation valves on some of the empty lots that could be damaged.
- We've also had some customers moving trailers and/or motor homes on their lots and people are living in them. Joni hasn't had time to reach out and find more information regarding the legality of this issue. The waste and wastewater from these people living in trailers and/or motor homes are issues for our water source.

Discussion/Action: Equipment & Site Report/Lab Tests.

- Coliform sample came back absent.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.

- There were two large emergency leaks on Appaloosa and Pinto. Both were service lines.
- There was a new service line inquiry for a lot on Pinto Dr.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases as submitted for November 2023. Cauly Washburn made a motion to approve and ratify the expenditures and purchases as written. Terry Eickstaedt seconded the motion. Vote unanimous 4-0. Motion carried.

Adjournment: The agenda being completed; Allen Grant adjourned the meeting at 7:25 pm.

Date: _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauy Washburn

Terry Eickstaedt