



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

November 9, 2022 • Regular Meeting

Call to Order: Ray Roerdink called the meeting to order at 7:04 pm.

Directors Roll Call: Present were Ray Roerdink, Terry Eickstaedt, and Bernie Vargas (telephonically). Allen Grant and Cauy Washburn were absent.

Discussion/Action Minutes: Minutes from the Regular Meeting held on 10/12/22. A motion was made by Bernie Vargas to approve and ratify the minutes for the Regular Meeting Minutes held on 10/12/22 as written and seconded Terry Eickstaedt. Vote unanimous 3-0. Motion carried.

Call to the audience: None present to address the board.

Discussion/Action: Review of Customer Deposits. All board members received a copy of the Notice of Intent letter regarding the Customer Deposit Policy Update that was mailed out to all customers on November 1, 2022 per the recommendation of our attorney. The effective date of the change will be January 1 2023. The motion for the Deposit Policy Update was made on 10/12/22 and ratified with a unanimous vote.

Discussion/Action: ADEQ/Nitrate Treatment. As of 11/9/22, the shipping date of the system is scheduled for Monday 11/14/22. It should be in transit for 2-3 days with delivery on 11/16 or 11/17. We are trying to get a smaller delivery window or time frame because the crane operator charges \$100.00 per hour. He is coming out of Casa Grande. There was a problem a couple of weeks ago when Sue Scannella gave Joni the delivery schedule. Joni emailed her and told her we have not received a quote for the ship wrap. Joni also emailed her stating that while we appreciate them holding the system for us as long as they have, we can't accept shipment until we receive the electrical plans. They have been promised to us for over a year and we've requested them multiple times. The electrical plans were finally submitted to WestLand Resources on Friday, 11/4/22. The plans are currently in the process of being reviewed right now and will take a few days. Joni told her the system is basically useless to us without the electrical plans. After Joni hears back from WestLand, she will reach out to AdEdge regarding the ship date. Joni also asked for a smaller window for delivery due to the cost of the hourly cost of the crane operator.

Joni finally received an email from Sam.gov and was able to apply for the UEI number. Joni did receive the number. She then went online as instructed and completed the rest of the Sam application, and it was submitted on 11/4/22. Joni received an email on 11/8/22 the entity passed the IRS validation registration and will now be sent to the Defense Logistics Agency (DLA) Commercial and Government Entity (CAGE) Code system for assignment or validation of our CAGE Code. Joni checked the status, and it states in progress. It could take 10 days.

Joni Roerdink had a Teams meeting with Stephanie Diaz, Linda Taunt, Dina Miller, and Craig Cannizzaro. Stephanie and Linda wanted an update on the project. They were told we finally heard back from the Federal Service Desk (FSD), and we could continue with the application. They were happy about that. Dina had mentioned she had reached back out to Ellison Mills, who had bid on the project in September 2021, regarding their schedule and possible updating their bid. Last year, they were too busy to bid. Dina had asked if we could do that because the other bids were so high. They said yes since they were bidders in September 2021. There was quite a bit of discussion on this topic. It is hoped since they are local, we won't have the high transit costs added for the other items. Currently, they are working on an updated bid. Craig has also reached out to tank manufacturers to see if we could possibly get one cheaper. The original tank in the design was a custom tank. Craig worked on the diameter changes to see if we could get a standard versus a custom tank. He is trying to tweak the plans to see if it would fit. The price would be considerably less. Craig made an appointment with Jason at Ellison Mills to stop in and discuss in person. Craig got some pricing on the tanks, and they were substantially less. The question was raised if we could purchase the tank ourselves but in the discussion with Dina, it would be better to run through Ellison Mills so the tank would be under warranty. Ellison Mills would contract it out but still have the tank company install the tank. Dina also reached out to KE&G, and they won't update their bid right now because they are booked out until June 2023. Ellison Mills hopes to have a bid to us by next week. Dina also asked Joni about the gravel and asked if we would be willing to cut back to reduce costs especially since the highway project for Nicola has not started yet and part of the gravel would be removed for the highway project anyway. Ellison Mills stated gravel costs are extremely expensive right now. If we could put in only what was required by Pinal County, it could help reduce some of the costs. Joni was also informed by Linda Taunt that SJ Anderson (JOC) declined to submit a bid because they couldn't do it for less than \$1,000,000.00. We are just waiting for the Ellison Mills bid. Linda Taunt did say that WIFA may be able to provide VGDWID with \$250,000.00 in funds. Joni couldn't remember if it was in the form of a grant or forgivable principal. Joni also spoke with Tamara DeLeon, RWAA, and we are just waiting for the SAM registration so we can move forward with the USDA grant applications. Joni was told that we need to get a PER (Preliminary Engineering Report) but there is grant money that will pay for that.

Discussion/Action: Well #1. No issues with Well #1.

Discussion/Action: Well #2. No issues with Well #2 or the booster stations.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt stated the generator had 507.7 hours on it. The fuel level is at a full tank. Everything else looked good. Terry stated the bees were gone.

Discussion/Action: Managers Report. Joni Roerdink reported the following:

- Water bills were sent out on 11/1/22. Final notices were sent on 11/2/22.
- Disconnects are scheduled for 11/10/22. Past Due Amount: \$ 2,782.15 with 32 past due

customers. As of 11/9/22, we still had 10 customers that haven't paid.

- We didn't have any disconnects in October.
- Lead and Copper results were sent out to customers that had water tested.
- We had a high result come back from improper testing. It was taken from an outside hose bib. We were required to sample five homes. Joni explained the situation to our compliance officer, and she reviewed the situation with her team. The team stated that according to the new rules, since it came back high, we now have to test 10 sites, ADEQ will choose the sites, and we will be required to perform two test next year. ADEQ has to follow the new rules, whether it was the customer at fault or not. The cost will be about \$1,000 for the additional testing.

Discussion/Action: Equipment & Site Report/Lab Tests.

- Coliform sample came back absent.
- The nitrates came back at 18.0 mg/L. Notices were sent out and information forwarded to the compliance officer as required.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.

- We had a leak on Appaloosa and Jack had to go down and pick up parts in Tucson.
- Jack also had to meet with ADEQ to verify and pull WOP Samples and discuss lead samples.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases as submitted for October 2022. Terry Eickstaedt made a motion to approve and ratify the expenditures and purchases as written. Bernie Vargas seconded the motion. Vote unanimous 3-0. Motion carried.

Adjournment: The Agenda being completed; Ray Roerdink adjourned the meeting at 7:20 pm.

Date: _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauy Washburn

Terry Eickstaedt