



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

December 14, 2022 • Regular Meeting

Call to Order: Allen Grant called the meeting to order at 7:00 pm.

Directors Roll Call: Present were Cauly Washburn, Ray Roerdink, Terry Eickstaedt, and Allen Grant. Bernie Vargas was absent.

Discussion/Action Minutes: Minutes from the Regular Meeting held on 11/9/22. A motion was made by Ray Roerdink to approve and ratify the minutes for the Regular Meeting Minutes held on 11/9/22 as written and seconded Terry Eickstaedt. Vote unanimous 4-0. Motion carried.

Call to the audience: None present to address the board.

Discussion/Action: Oath of Office for new officers. This item postponed until the January 11, 2023 regular board meeting due to one of the officers being absent.

Discussion/Action: ADEQ/Nitrate Treatment. The nitrate treatment system and the brine tank were delivered to the well site on 11/30/22. We had two deliveries that day. The nitrate system itself (along with parts) and the brine tank, were delivered. We had rented a 10,000 lb. forklift instead of the crane because the wait time charges for the crane operator were excessive, and we didn't have a confirmed delivery time. Joni called the operator as soon as the first truck arrived with the nitrate treatment system. The two deliveries ended up being scheduled within a 4-hour window. The second delivery came with 30 minutes after the system was delivered and unloaded. The operator unloaded all the equipment and then Terry and Joni covered the equipment with tarps before it rained. Some of the parts were put into the garage. We are currently waiting to be invoiced for the delivery and the equipment. The next invoice on the system will be for 55% of the purchase price of the shipment plus freight. The estimated freight was \$36,000 and we shouldn't have to pay tax because VGDWID is a government agency and is exempt from the sales tax. The tax exemption form was submitted to AdEdge a couple of months ago. We opted out of having the system ship-wrapped due to the cost \$3,500 - \$4,000 for the ship-wrap.

We received a revised bid in November and VGDWID is currently waiting confirmation because the totals didn't match. The error was in either the unit price or the total amount shown. The difference is \$3,830. This is over \$500,000.00 less than the lowest bid in June. Dina Miller did reach out to the other vendor that submitted a bid in June to see if they wanted to revise their June bid and they refused. They were busy until June of 2023.

WIFA is relieved with the drop in cost but are still not thrilled. Currently, Joni was told we could get the additional \$250,000 but it wouldn't be a grant. WIFA would present a Resolution addendum to the WIFA Board for the additional amount. They won't provide the principal forgiveness amount until VGDWID submits the actual amount needed up to \$250,000. The shortage is still about \$165,000.00 after applying the \$250,000 from WIFA. Joni is still working with Tamara DeLeon, RWAA, to apply for federal grants. She said the funds aren't available until January 2023, but she is looking into seeing when the availability starts. Joni did hear back from Dina Miller today before the meeting. Oasis is not going to give us a bid for the tank. We're stilling looking at trying to get a smaller tank but the gentleman at Oasis is trying to retire so he doesn't want to provide a quote.

Joni also mentioned the need for a security system. Joni checked into Mitrelink as recommended by Allen Grant. Mitrelink has a hub about 1,000 feet from the well site. They have canceled everything except the basic package, which wouldn't work for what VGDWID needs. The cost with Starlink (satellite system) is \$599 for equipment and \$110 per month streaming fee. There are no contracts. Joni checked with multiple providers, and they don't provide reliable services in our location or in some cases, no service at all. A motion was made by Ray Roerdink to approve the Starlink system and service and seconded Terry Eickstaedt. Vote unanimous 4-0. Motion carried. Joni has been directed to order the Starlink equipment and service by the directors.

Discussion/Action: Well #1. No issues with Well #1.

Discussion/Action: Well #2. No issues with Well #2 or the booster stations.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt stated the generator had 512.5 hours on it. The fuel level is at a full tank. Everything else looked good. Terry stated there we no bees.

Discussion/Action: Managers Report. Joni Roerdink reported the following:

- Water bills were sent out on 11/30/22. Final notices were sent on 12/1/22.
- Disconnects were scheduled for 12/12/22. Past Due Amount: \$ 1,607.77 with 19 past due customers.
- We didn't have any disconnects in November.
- Joni is currently working on the Census report due 12/20/22.
- Joni is also still working on finding additional funding for the shortage for the Nitrate Treatment project.
- Joni was required to send out Lead reports to all customers as outlined by ADEQ. VGDWID will be required to do additional testing. It will require 10 testing sites instead of 5 and VGDWID will be required to test at least twice in 2023. VGDWID also had to take two additional samples from the well site 14 days apart in November 2022. Additional costs will be about \$1,200.00
- VGDWID is also required to present ADEQ with additional certification reporting requirements for the Lead violation. It is due on 12/31/22.
- Joni is also working on getting the information to Henry and Horne for the financial's for FY ending 6/30/2022.
- The CPA had asked Joni if the board would be willing to get a credit card to put VGDWID purchases on instead of her personal credit card. The county treasurer will

not approve autopay or debit payments from our operating account. A motion was made by Ray Roerdink to approve the request for getting a credit card for short term expenditures for the water company purchases and seconded Terry Eickstaedt. Vote unanimous 4-0. Motion carried.

Discussion/Action: Equipment & Site Report/Lab Tests.

- Coliform sample came back absent.
- The nitrates came back at 18.0 mg/L.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.

- We had two service line leaks on Colt Drive. The cost was about \$2,400.00.
- The operator had asked Joni to get some cost on some parts to accommodate a few of the different type lines he has run into when working on the service lines. It is CTS and IPS which is different from PVC or CPVC pipes. The diameter sizing is different and PVC fitting won't fit. The cost of the 9 parts were quoted at nearly \$3,700 with a lead time of 32 – 36 weeks. Caury Washburn recommended we contact Core Main for a quote. These parts are not for a specific service line, they are just to have on hand in the event we run into another service line issue that is a CTS or IPS line. The parts that the operator requested are from Ford Brass. Due to the type of fittings, the distributors for those parts are all having the same issue with availability and lead times. Only one of the nine parts is a stocked part. Joni hasn't had time to reach out to Core Main.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases as submitted for November 2022. Caury Washburn made a motion to approve and ratify the expenditures and purchases as written. Terry Eickstaedt seconded the motion. Vote unanimous 4-0. Motion carried.

Adjournment: The Agenda being completed; Allen Grant adjourned the meeting at 7:27 pm.

Date: _____

Bernie Vargas

Allen Grant

Ray Roerdink

Caury Washburn

Terry Eickstaedt