



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

June 7, 2017

Special Meeting

Call to Order: Bernie Vargas called the meeting to order at 7:02 pm.

Directors Roll Call: Present were Bernie Vargas, Cauly Washburn, Allen Grant and Terry Eickstaedt. Ray Roerdink was absent.

Open Hearing for Proposed Rates for Fiscal Year 2017/2018 and Proposed Budget for Fiscal Year 2017/2018.

Audience Discussion: Proposed Rates for Fiscal Year 2017/2018. No Audience in attendance. Proposed changes include:

- 1) Reconnection fee increase from \$35.00 to \$50.00
- 2) Tax Rate valuation increase from \$1.90 per \$100 valuation to \$1.93 per \$100 valuation

No discussion from the audience.

Close Hearing.

Call to the Audience:

Discussion/Action: Proposed Rates July 1, 2017 through June 30, 2018. A motion was made by Cauly Washburn to approve the Proposed Rates July 1, 2017 through June 30, 2018 as written and posted under Legal Notices on 6/2/17 and 6/6/17 and seconded by Allen Grant. Vote unanimous 4-0. Motion Carried.

Discussion/Action: Proposed Budget July 1, 2017 through June 30, 2018. A motion was made by Terry Eickstaedt to approve the Proposed Budget July 1, 2017 through June 30, 2018 as written and posted under Legal Notices on 6/2/17 and 6/6/17 and seconded by Allen Grant. Vote unanimous 4-0. Motion Carried.

Adjournment: The Agenda being completed, Bernie Vargas adjourned the special meeting at 7:09 pm.

Date _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauy Washburn

Terry Eickstaedt



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Minutes

June 7, 2017

Regular Meeting

Call to Order: Bernie Vargas called the meeting to order at 7:09 pm.

Directors Roll Call: Present were Bernie Vargas, Cauy Washburn, Allen Grant and Terry Eickstaedt. Ray Roerdink was absent.

Discussion/Action Minutes: Minutes from May 3, 2017. A motion was made by Allen Grant to approve and ratify the minutes for May 3, 2017 as written and seconded by Cauy Washburn. Vote unanimous 4-0. Motion carried.

Call to the audience: None present.

Discussion/Action: Well #1: Video Scan. Joni Roerdink contacted Jack Moore from Coolidge Engine and Pump to see if he could attend the June 7, 2017 board meeting. He was not able to do so due to other commitments. Joni asked Jack if the well could be sleeved per the question raised by the board at the previous meeting. Jack stated we could if we started at 600 feet and sealed off the top. The well was not drilled to a depth of 600 feet due to the tail pipe the driller ran into. He recommended that we contact Tom from Hoover Drilling. Joni will continue working on getting a response. Cauy is concerned with inserting a sleeve and continually hammering on the casing would result in more damage. Cauy recommended contacting other driller's for their recommendations/suggestions. If we invest another \$18,500 in rehabbing well #1, we will be at approximately 60% of the cost to drill a new 8" well. Grant money and construction loans will take about 5-7 years to be approved and funded per the information we have looked into so far. We need to see if it is possible to get a sample from Well #1. Joni will contact Tom Hoover to see if he has any suggestions or ideas. Cauy will also check into options for getting a water sample for Nitrate analysis.

Discussion/Action: Well #2. Nitrates went up from 10 ppm in April to 11ppm in May. In reviewing the history of the Nitrates, April and May were always higher than the rest of the year. This has been the case with both wells.

Discussion/Action: Well Site Security Update/Property Acquisition. The site around the new lots has been Blue Staked except for Danny marking for the water lines. Joni Roerdink went to the Assessor's office last month regarding having the property reclassified to tax exempt. Joni was checking online daily for the change of ownership to take effect. As soon as the changed appeared, she went in to find out what was necessary to get the reclassification completed. The change was completed in about 30 minutes and the new lots are now tax exempt.

Well Site Security: The fencing will be completed as weather permits due to extreme temperatures this time of year.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt went over today and noticed the bees had put another hole in the mesh covering one of the holes in the flooring. He did not notice any bees. Terry put a temporary plug in the hole. Joni will get additional foam for plugging the hole. The generator is fine. The fuel is just under full.

Discussion/Action: Bank Account. The bank account with Great Western Bank has been opened and will be used to take credit card payments. Joni has also received the equipment for taking credit cards. Joni paid her water bill with a credit card to insure it is functioning properly. A notice was sent to all water customers letting them know there will be an additional service/transaction charge when processing credit cards. This is an expense to the water company. It was recommended by not only Wells Fargo, the bank for our primary warrant account, but also the accounting supervisor with the county that we pass the charge on to the water customer so there will not be an additional expense to the water company.

Discussion/Action: ADEQ. The NOV dated 3/14/17 which included the notice for the retaining ring around tank number 1, has been repaired and ADEQ was notified and pictures submitted. The NOV dated 3/14/17 has now been closed. Joni will send Jon Orton and his brother a thank you card for their help in getting this taken care of. We had to buy some steel but we didn't need to purchase any more rock. Danny spread the rock. Allen Grant and Cauly Washburn took some individuals over to help clean up and remove the vegetation that was growing at both well sites.

The NOV that we received regarding the ATC and AOC for Well #2 is currently being worked on. Terry Eickstaedt helped Joni go through paperwork to see if we could find one document that had signatures on it to help identify the party responsible to file the AOC. We found one out of thousands of pages retained in the boxes by the water company. Ray Roerdink then contacted M3 Engineering, the engineering firm for the project. Jim Norine from M3, returned his call and was told to contact Joni with any questions because she was much more familiar with what was needed. Joni found a paragraph on the original ATC that was filed that stated the original ATC and supporting documents were filed by M3 Engineering. There was a paragraph on the original document that also stated it was the responsibility of the engineer to file the AOC. Ray mentioned to Jim Norine that based on the ATC, the engineering firm was responsible to file the AOC. The original engineer is no longer with the firm. He has retired. Joni spoke with Jim Norine and told him what we were looking for to satisfy ADEQ's request. Due to the fact that ADEQ only gives you 12-24 months to file the AOC, the original ATC is now invalid. Jim admitted that it was their responsibility. He stated that all the paperwork was in storage and it would take a few days to go through everything. He called back about a week later and said he couldn't find the AOC. Jim Norine stated there would be no charge. Joni shared the ADEQ contact information with Jim. He stated he would turn this over to one of his civil engineers. They would contact ADEQ directly and try to get Well #2 retroactively permitted. M3 also stated they would make VGDWID a full copy of the information on DVD so we would have all the copies. Jim Norine stated that they would cc: the VGDWID on all emails. M3 will contact ADEQ and ask for the specific items they need filed. M3 stated they don't have a final inspection report from the operator of VGDWID when the well was drilled. Joni told them he was deceased. M3 also requested our current operator certification information. Danny Baeza gave Joni Roerdink a link to be able to access his information and forward it to M3 Engineering. Joni Roerdink did inform M3 Engineering that we were under an NOV for this and it had to be completed before August 1, 2017. Joni will contact them if she does not receive updates on a regular basis. She was responsible for reporting the progress to the directors.

Discussion/Action: Election Information. The election department called Joni Roerdink for the decision by the directors regarding the elections for the two upcoming terms. Joni informed them

that per advice of council, we would hold the election in 2018 at the general election. That would put us back on track with even years. The two directors would remain in their current positions until that time. By doing so, the fees will be minimal. They were satisfied with our response.

Discussion/Action: Website Update. The Agenda and Minutes were updated on the website. Joni Roerdink has also added new links for Special Meetings to the website. The Special Meeting Minutes will also be posted. Ray Roerdink asked a question last month to see if there was a way for the directors to have private email accounts between Joni and the directors via the website. There is an additional charge to do this through the website. The charge is about \$60.00 per year. We can set up Gmail accounts for the directors' use at no charge.

Discussion/Action: Managers Report. Final Notices went out on 5/31/17 and disconnects are scheduled for 6/9/17. Joni Roerdink reported that we have \$1,093 in delinquent accounts. There was one disconnect in May due to non-payment. The customer was charged the \$35.00 reconnection fee.

Purchasing requirements have been tabled.

Discussion/Action: Equipment & Site Report/Lab Tests. Lab reports 11.0 ppm for nitrates. Danny Baeza said he pulled samples on 6/1/17 for the nitrates and coliform. Danny Baeza also mentioned that the work on the retaining ring was complete and the NOV lifted. Danny removed a relief valve on well #2 that was corroded. He removed it so it could be replaced. He will purchase a new one. He tried to clean it but it was too corroded. He also sprayed the remaining small weeds. Joni also set off a bug bomb inside the shed to get rid of the bees. She will do that on a monthly basis and hopefully keep the bees away. The exterminator said she could set up a monthly spraying schedule if we wanted but the cost would be about \$50 per month. Joni will try the bug bombs first. The cost would be about \$10 per month.

Discussion/Action: Meters/installations/Re-installations/Leaks/Repairs. We currently have a leak about midway down Pinto Drive. Danny wants to check and make sure that we don't have to shut the entire street off because it looks like it may be a service line. We also have to combine two meters on Pinto Drive. Joni told Danny about a couple of water customers that want to have their water meter and valve moved closer to the street. Danny said he really doesn't want to do that because it creates problems for the water company. That is a water utility easement. Any changes would have to be right along the water main. The City of Eloy now has their customers hiring a licensed, bonded contractor to make these changes. It will be charged to the water customer and will relieve some of the pressure on Danny. The contractor would also have to provide liability insurance to the VGDWID in case of damage to the water main. In the event the contractor damages a water main, they will be responsible for all the repair costs. Danny will provide Joni with a copy of the Right of Way Permit form the City of Eloy uses. Danny would also do the inspections.

Discussion/Action: New Water Line Installation. Cauly Washburn emailed Brian Betcher again and they plan on having the over-chute repaired by June 30th. The start date was not stated in the email. Cauly will send an email with what we will need to have in place prior to the work starting. There was also a 30,124 gallon water loss for May 2017 between the NWC meter and Carter Lane.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases for the month. Terry Eickstaedt made a motion to approve and ratify the expenditures and purchases as written for May. Cauly Washburn seconded the motion. Vote unanimous 4-0. Motion carried.

Adjournment: The Agenda being completed, Bernie Vargas adjourned the meeting at 8:13 pm.

Date _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauy Washburn

Terry Eickstaedt