



# VILLA GRANDE

Domestic Water Improvement District

*Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.*

## Minutes

March 7, 2018  
Regular Meeting

**Call to Order:** Allen Grant called the meeting to order at 7:00 pm.

**Directors Roll Call:** Present were Cauby Washburn, Allen Grant, Terry Eickstaedt and Ray Roerdink. Bernie Vargas was absent.

**Discussion/Action Minutes: Minutes from February 7, 2018 Regular Meeting.** A motion was made by Ray Roerdink to approve and ratify the minutes for the 2/7/18 Regular Meeting as written and seconded by Terry Eickstaedt. Vote unanimous 4-0. Motion carried.

**Call to the audience:** None present.

**Discussion/Action: Elections.** Joni Roerdink had received the Elections reminder from the Pinal County Elections Department. We currently have two seats coming up for election at the General Election on November 6, 2018. Joni will get the IGA prepared, signed and filed with the elections department. Joni will also send a notice out with the next water bill to inform water customers that may be interested.

**Discussion/Action: Well #1.** The board was provided with three quotes for getting Well #1 back online.

- The quote from Coolidge Engine and Pump includes complete pump, labor, cable, pipe, nipple, check valves, wire splice kit, banding and buckles and steel plate. It does not include the cost of the sand separator or to re-plumb the sand separator. It does not cover the cost of the wellhead. Joni Roerdink did contact Danny Baeza and he told her before the well went down the sand separator was leaking and we had purchased one which is still in the crate. Before taking the well offline, Danny would flush it out once a week. It wasn't extremely bad according to Danny. He had planned to install it once the well was back online.
- The quote from RHD Equipment includes pump, labor, cable, pipe, check valves with break off plugs, wellhead, inline sand separator and sand separator cover.
- There was also a third quote from Preferred Pump for parts only. The quote included the pump, splice kit, pipe, check plugs, submersible sand separator and the cable. It does not include installation.

The directors discussed the differences between the quotes and wanted to get more specific details from each vendor (e.g. #6 cable versus #8 cable, hp for pumps quoted, sand separator type, etc.). This will assist in aligning the quotes with similar equipment for more accurate comparison of costs. Ray Roerdink will contact each vendor for more information.

**Discussion/Action: Well #2.** Jack Cook was unable to attend the board meeting. Jack told Joni Roerdink there was no new information to report on Well #2. Joni Roerdink stated that she still hasn't received a written report from Jack Moore at Coolidge Pump for the emergency we experienced on 11/19/17 or the one we experienced again on 1/22/18 when the backspin timer went out. Coolidge Pump was supposed to return on the following day with the timer and install it. Neither Jack Cook nor Joni has heard anything about the timer. Jack Cook purchased one from another vendor and installed it himself.

**Discussion/Action: Well Site Security Update.** Allen Grant stated that all of the posts were set along the Appaloosa Drive fence line. Allen stated the top bar is ready to be installed. Cauly Washburn stated he had another commitment but he would come over in a couple of weeks and they would start the top rail. Allen stated that he figured the west side fence line would need 18 posts and we do have the material but he wasn't sure if we had enough of the top rail.

**Discussion/Action: Generator Maintenance Update.** Terry Eickstaedt stated the generator had 298.5 hours on it. He checked all the fluid levels and found they were good. We are still above 5/8 tank of fuel and don't need any yet.

**Discussion/Action: ADEQ.** Joni Roerdink had heard from Linda Taunt earlier and requested that we get a quote from AdEdge for a nitrate treatment system. Fiona at M3 Engineering was ready to submit the information that she had received to ADEQ. AdEdge was one of the vendors included in the NCS report that was prepared for ADEQ several years ago. Most of the systems in the prior NCS proposal were quoted around \$500,000.00. There were emails going back and forth between Mr. Craver and Fiona with Jack Cook and Joni Roerdink copied on each of the emails. There was a question regarding the size of the system. The proposal provided in 2015 was for a much larger system. They were recommending treating 250 gpm or 360,000 per day. Fiona was questioning the quantity. Based on the emails that came back, that quantity was based on a full build out of the subdivision. Joni directed Fiona to Jack Cook for the specific numbers that we are currently at. At the time of the 2015 proposal, it was based on two wells and a full build out. We have not had growth in the subdivision to require the size previously proposed. Fiona asked Mr. Craver for a revised proposal for the size we would need based on what we are currently using with room for expansion if needed. After she receives the revised proposal she will submit to ADEQ. Fiona stated it would take 2-3 weeks after submission before she could get back to us with any information.

Joni also received a call from Linda Taunt on 2/2/18. She had a possible funding source for us. After discussing the higher cost and the larger system, she said we wouldn't qualify for this funding source. Based on the cost of a \$500,000.00 system, WIFA doesn't make loans that large and we would have to back to USDA for a loan. With USDA, we could apply for a grant but those may take several years to be approved for the grant portion. Linda mentioned some of the items that WIFA could help with. Some of the items mentioned were: emergency situations, well rehab, etc. Joni told Linda about the emergency in November when well #2 went down and we were hauling water, we had to replace the pump, the motor and the second emergency 60 day later when it went down again because a timer had gone out. We hauled water again. As a result, we have taken a large hit on our funds. Linda mentioned that WIFA may be able to help with this even with it being a couple of month ago and we paid for it. It may be a possibility they would help. Joni mentioned she didn't think about it when she spoke with Linda but afterward she thought about some of the other things Linda mentioned regarding WIFA helping small water companies. Joni mentioned discussing not only requesting reimbursement for the two emergencies but also replacing the piping between the booster pumps and the hydro tank since it is in urgent need of replacement. Linda also mentioned it may be covered under a grant which would not have to be repaid. After discussing this with the board, the board members felt this was worth pursuing. Also mentioned was the possibility of financial assistance with getting well #1 back online as well. Joni told Linda that we couldn't afford another hit like we have had in the last few months. All board members agreed that Joni should contact Linda and ask about reimburse for the emergencies, piping replacement and rehab of well #1. It was mentioned that Joni ask ADEQ

about having the tanks checked for the about of sediment in each of the tanks. Joni did receive an email a few months ago about having a diver inspect the tanks. Each tank was over \$5,000. Cauly Washburn mentioned that the tanks might be checked from above. Cauly mentioned that there was a service period for servicing the tanks but was unsure of the exact period of time. He thought it might be every 5 years.

**Discussion/Action: Managers Report.** There are 22 delinquent accounts totaling \$1060. Disconnects are schedule for 3/15/18.

Joni Roerdink also did a follow-up on the GASB34 and public utility companies are subject to those guidelines. None of the information the water company has mentioned these guidelines. Joni Roerdink and Ray Roerdink learned about GASB34 at the training put on by ADEQ last month.

Joni Roerdink mentioned the large number of delinquencies each month and recommended that we re-establish the additional deposit on accounts that are delinquent more that twice in a year. The Customer Service Guide for VGDWID states that “may reestablish the deposit if the customer becomes delinquent in the payment of bills 2 or more times within a 12 consecutive month period.” Therefore there will not be a change to our existing policy. Many customers no longer have a deposit on file at this time. During the past couple of years, we have been stuck with water customers moving and not paying their final bill and there is no deposit on file. There was no mail forwarding on file with the post office for us to try and recover this cost. The board all agreed to have Joni send a letter to all water customers informing them of the upcoming enforcement of reestablishing deposits for customers who are late two or more times in a 12 month period. The \$125 deposit will be added to the customer’s water bill and will be due and payable on the due date or will be terminated. During any given month we have 20% - 30% late in paying water bills timely. Hopefully this will help in reducing the number of delinquent accounts.

Joni Roerdink was contacted by an escrow company regarding a lien that was placed on a lot 14 years ago. The lien has not been released. By law, the DWID can charge additional interest for the past 14 years. The owner of the property also contacted Joni regarding what it would cost to release the lien. As the holder of the lien, the DWID can waive the additional interest for the past 14 years. The owner did indicate that he would be willing to pay the amount of the lien. Ray Roerdink made a motion to offer to settle the lien in the amount of \$611.48 plus filing fees and payment must be received at the DWID office by 3/31/18. Terry Eickstaedt seconded the motion. Vote 4-0. Vote unanimous.

**Discussion/Action: Equipment & Site Report/Lab Tests.** Coliform sample came back normal and was submitted timely. The last nitrate sample was taken in January 2018 and came in at 14 mcl. We are only required to sample quarterly.

**Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.** Booster pump #2 started leaking again when well #2 went down again and Jack believes it was because it ran dry. Jack Cook had some spare parts the first time it leaked and he repaired it. He doesn’t have any additional parts to make the repair. He asked for permission to purchase the additional parts. Joni Roerdink told him to go ahead since the cost would be about \$250.00. Terry Eickstaedt reported a broken box on Appaloosa Drive. Joni Roerdink will report the repair to Jack Cook. Jack also repaired three meters and five boxes last month. He ordered the additional meters approved by the board last month. Jack installed the low level light alarm. The alarm is now operational. Jack ordered and replaced the backspin timer on well #2.

**Discussion/Action: New Water Line Installation.** No new information on this item. The board had decided to let Jack proceed in making this repair as his time permits. Jack Cook will also make the repair on Mustang that he has been waiting for parts. The parts shipped initially were incorrect. The water will need to be shut off for 2-4 hours and customers will be notified of repair on 3/8/18 for the 3/9/18 repair.

**Discussion/Action: Approve and Ratify Expenditures & Purchases.** The Board reviewed the Expenditures and Purchases for the month. Ray Roerdink made a motion to approve and ratify the expenditures and purchases as written for February. Terry Eickstaedt seconded the motion. Vote unanimous 4-0. Motion carried.

**Adjournment:** The Agenda being completed, Allen Grant adjourned the meeting at 8:35 pm.

Date \_\_\_\_\_

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Bernie Vargas

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Allen Grant

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Ray Roerdink

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Cauy Washburn

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Terry Eickstaedt