



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

August 7, 2019 • Regular Meeting

Call to Order: Allen Grant called the meeting to order at 7:02 pm

Directors Roll Call: Present were Allen Grant, Cauy Washburn, Terry Eickstaedt and Ray Roerdink. Bernie Vargas was absent.

Discussion/Action Minutes: Minutes from July 3, 2019 Regular Meeting, July 18, 2019 Emergency Meeting and July 25, 2019 Special Meeting. A motion was made by Terry Eickstaedt to approve and ratify the minutes for the 7/3/19 Regular Meeting, the 7/18/19 Emergency Meeting and the 7/25/19 Special Meeting as written and seconded by Cauy Washburn. Vote unanimous 4-0. Motion carried.

Call to the audience: None present to address the board.

Discussion/Action: ADEQ. The WIFA Loan for the Nitrate Treatment system has been approved and executed. The loan closed on 8/2/19. The loan officer notified Joni Roerdink that WIFA had received the final original signatures that were submitted. WIFA will now sign the documents and send copies of all documents back to VGDWID to retain for their records. The final loan amount was \$260,000.00. They forgave \$234,000.00 of the principal loan amount leaving VGDWID with \$26,000.00 to repay over a period of 20 years. The interest rate is 1.421%. The next step is to get the engineering drawings completed. Richard Mendolia, WIFA, has been working to get the engineering piece completed. It is estimated the engineering drawings will take two to four months to complete. The first draw against the loan is expected to be November 2019. The engineering drawing up to \$50,000.00 is covered by the Technical Assistance Grant that VGDWID applied for when we applied for the loan. ADEQ will select the engineers because they are paying for it. It was recommended by our attorney to check with other companies that may be using the system and ask if the expenses are in line with what was quoted and if the system is doing what they were told it would do.

Discussion/Action: Well #1. Jack mentioned he had not had any issues with well #1. Jack had also told Joni Roerdink that he hadn't had any issues with the booster station either. He did have to turn on the compressor to stabilize the hydro tank. Allen Grant asked if he had gotten the flow meter in. Joni mentioned it was installed last month.

Discussion/Action: Well #2. Jack mentioned he had not had any issues with well #2.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt checked the generator and added nearly one quart of oil. Oil pressure is good. Terry stated that he had looked but didn't see any bees. Terry cleaned out the interior of the generator of cobwebs, etc. The weeds were starting to come up again. There were 341.4 hours on the generator.

Discussion/Action: Managers Report. Joni Roerdink reported the following:

- Water bills were sent out on 8/1/19.
- Final notices were sent out on 8/2/19. There were 28 delinquent customers.
- Disconnects are scheduled for 8/12/19. There were 0 customers disconnected for non-payment in July.
- Past due amounts are \$2,698.83
- The ADEQ FAQ sheet was mailed out to water customers with their water bill. Joni Roerdink contacted David Burchard and asked if we could get a copy in Spanish for our Spanish speaking customers. Joni also posted the FAQ sheet on the website. David and Victor did list their phone numbers for any customer questions. The FAQ sheet outlines the responsibilities of each property owner to assist in keeping our water source safe.

Discussion/Action: Equipment & Site Report/Lab Tests.

- Nitrate sample taken on 7/10/19 was 17.4 ppm. Resample was taken on 7/18/19 and came back at 17.8 ppm. We are only required to sample quarterly per ADEQ. Notices were posted on the website and mailed out to customers. The Certificate of Public Notice was sent to ADEQ.
- Coliform sample came back absent.
- We will also be taking the lead and copper samples within the next week or so along with the Stage 2 disinfection.
- Jack Cook was notified that VGDWID had not filed a lead and copper plan. Joni Roerdink let Jack know that we had filed one. Danny had filed it in 2017. Joni sent Jack a copy of the plan that was filed. The information will be updated by ADEQ.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.

- Jack and Chris have been working on weed control at the well site.
- Adjusted the chemical feed pump and cleaned the injector to prevent damage to the pump.
- There was a call out for a complaint of low pressure/no pressure.
- Jack Cook installed the 0-15 PSI transducer for the Mission alarm system and completed the setup and parameters.
- Jack ran the compressor for the hydro tank.
- Within a couple of weeks Jack is going to try and complete the cleanup of the isolation valves and installing the metal casings.
- Jack is also going to try and finish up replacing the meters that need replacing.
- The fire hydrants also need to be lubricated before December prior to the fire marshal visit.

Discussion/Action: New Water Line Installation. Joni Roerdink emailed Elijah Gray with RWAA again but hasn't heard back by the time of the meeting. She knew he had several large

projects he was working on so it would be a month or so before she heard back from him. Joni did send him the water loss we had and the test results from the sample he took. The water loss was 3204 gallons in July.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases for the month. Ray Roerdink made a motion to approve and ratify the expenditures and purchases as written for July. Terry Eickstaedt seconded the motion. Vote unanimous 4-0. Motion carried.

Adjournment: The Agenda being completed, Allen Grant adjourned the meeting at 7:26 pm.

Date _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauy Washburn

Terry Eickstaedt