



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

March 14, 2024 • Regular Meeting

Call to Order: Allen Grant called the meeting to order at 7:03 pm.

Directors Roll Call: Present were Allen Grant, Ray Roerdink, and Terry Eickstaedt. Bernie Vargas and Cauy Washburn were absent.

Discussion/Action Minutes: Regular Meeting Minutes of 2/15/24. A motion was made by Ray Roerdink to approve and ratify the minutes for the Regular Meeting Minutes held on 2/15/24 as written and seconded by Terry Eickstaedt. Vote unanimous 3-0. Motion carried.

Call to the audience: None present to address the board.

Discussion/Action: ADEQ/Nitrate Treatment System: The work has started moving along again. The concrete pads were installed last month. The 30,000-gallon tank has also been installed. It was built on site. The two smaller tanks have been set up and the system itself has been set in place. The electricians had to make a few changes and the general contractor will be sending out a 3-week look ahead due to the changes. The changes made by the electricians will extend the project a bit. AdEdge is trying to schedule being onsite for startup in early May.

Discussion/Action: Well #1. No issues with Well #1 during the month.

Discussion/Action: Well #2. No issues will Well #2 or the booster tanks.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt stated the generator has 552.6 hours on it. The fuel tank was just below 3/4 full. All other levels look good. There were no bees at the site.

Discussion/Action: Managers Report. Joni Roerdink reported the following:

- Water bills were sent out on 3/2/24. Final notices were sent on 3/2/24.
- Disconnects were scheduled for 3/14/24. Past Due Amount: \$1,302.09 with 17 past due customers. One customer hadn't paid and has been locked out. The second customer that had been locked out, paid a couple of hours later. They paid their bill in full plus the reconnect fee.

- Joni is currently working on finalizing all the information for the CPA for our annual audit. The financials will then be provided to USDA, WIFA, and Pinal County per our agreements.
- Joni is also working on getting the rest of the information to Jack so he can complete the annual water report and get it submitted timely. The due date is 3/31/24.
- Joni was notified by ADEQ that our compliance officer is no longer with ADEQ. Jack spoke to the new compliance officer and asked to apply for reduced Lead and Copper testing. VGDWID complied with all the additional testing after we had failed 18 months ago due to improper sample collection. The new compliance officer did approve the reduced Lead and Copper testing. We were granted annual testing beginning this year with only 5 samples instead of 10. We were also required to test every 6 months and now we will be required to only test once per year. We have to make sure customers collect samples correctly.
- Joni has been asked if customers can sign up for autopay. She has about 20 customers right now that are on autopay. They have their card on file, and it is run on the due date of the water bill. There is a 3.5% + \$0.15 convenience fee for this service. VGDWID doesn't receive any part of that fee, so the convenience fee is passed along to the customer. It is cheaper than running into town and buying a money order. Joni can draft a letter to all customers to let them know. She will send out a letter in Spanish and English. They can sign a form and give their information to Joni. The information is locked up for the customer's privacy and security.
- Next month we will need to start preparing for the budget for FY2024-2025. In May, the board will have to approve the draft for publication under legal notices for our board meeting in June 2024. The approved budget has to be submitted to Pinal County by June 30, 2024.

Discussion/Action: Equipment & Site Report/Lab Tests.

- Coliform sample came back absent.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.

- There was an emergency repair on Appaloosa. There apparently was an incident at the west end of Appaloosa. Customers reported they had heard shots fired and cars racing on the streets. Apparently during this same time period, a vehicle drove up over a customer's meter and broke the service line. Joni received a message about 4:00 am but it was too dark to determine where the leak was located. The water was running west on Appaloosa and then headed north on Shetland nearly to Pinto Dr. Joni went out again about 6:00 am as it was getting light. She found the leak and contacted Jack. Jack waited until it was a bit lighter outside. He then came out and repaired it. It was a large repair. He did have to shut down water on part of the street at the isolation valves while he repaired it.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases as submitted for February 2024. Terry Eickstaedt made a motion to approve and ratify the expenditures and purchases as written. Ray Roerdink seconded the motion. Vote unanimous 3-0. Motion carried.

Adjournment: The agenda being completed; Allen Grant adjourned the meeting at 7:16 pm.

Date: _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauy Washburn

Terry Eickstaedt