



# VILLA GRANDE

Domestic Water Improvement District

**Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.**

## Minutes

May 11, 2022 • Regular Meeting

**Call to Order:** Allen Grant called the meeting to order at 7:01 pm.

**Directors Roll Call:** Present were Allen Grant, Terry Eickstaedt, Cauy Washburn, and Ray Roerdink. Bernie Vargas was absent.

**Discussion/Action Minutes: Minutes from the Regular Meeting on 4/13/22.** A motion was made by Cauy Washburn to approve and ratify the minutes for the Regular Meeting held on 4/13/22 as written and seconded by Ray Roerdink. Vote unanimous 4-0. Motion carried.

**Call to the audience:** None present to address the board.

**Discussion/Action: ADEQ/Nitrate Treatment.** Joni Roerdink stated that on 4/25/22 WestLand Resources received notification from Brent Billingsley, the Director of Community Development in Pinal County, to go ahead on the project. According to Dina Miller, we don't have to complete all the other items we were initially told we would have to do. He agreed this is a public safety and health issue and told us to move forward. On 4/26/22, Dina Miller had to update the Davis-Bacon wage rates to meet the federal guidelines to satisfy our loan requirements. Dina then sent the updated bid package to Samantha Lemke, project specialist at WIFA, for approval. Samantha approved the updated package. Dina then forwarded the revised bid package to Craig Cannizzaro for his approval. He approved the revisions. The date for the final bids has been changed and they will not have another well site visit. The revised package was sent to the same bidders who attended the well site visit back in September. Dina also updated the bid schedule and changed out the new Davis-Bacon rates. The revised package was submitted to the original bidders on 4/28/22. The project will be closed at 3:00 pm on 5/25/22.

Joni was then notified on 4/28/22, the recycle tank would be delivered because they couldn't hold it any longer. Joni was told it would be about a week and she would be contacted by the driver the day before delivery. The driver will not bring the forklift nor unload the tank. Joni requested she be notified at least two days before the delivery to ensure we could get the equipment to the site on time. As of 5/11/22, she still hadn't heard anything. Joni checked with rental companies and found it could take two days. Ray Roerdink was able to make arrangements for a forklift, with extensions, to be available. Since it had been nearly two weeks without notification from the truck driver, Joni contacted Dina on 5/11/22 to see if she had heard anything. She said she hadn't, but she reached out to Sanika Pendse with AdEdge. The recycle tank is not coming from AdEdge. It is coming from a third party. We have not heard back from her prior to the 5/11/22 board meeting either. We are now just waiting. Joni spoke with both Jack and Dina about where to temporarily place it. It was agreed to be placed

on the concrete pad next to the shed so it wouldn't be in the way and have to be moved multiple times.

Terry Eickstaedt asked when excavation would begin. Joni stated the closing date for the bids will be 5/25/22. She also stated the board would have to decide upon a contractor which would require a Special Meeting or wait until 6/8/22 which would be two weeks after the bids close. If necessary, we could hold a telephonic meeting. Therefore, excavation won't start until we have chosen a contractor.

**Discussion/Action: Election 11/8/22.** Joni Roerdink stated she received the IGA back from the attorney. He had reviewed it and signed it. Joni had emailed the Elections office to see if she had to hand deliver it as it has been done in the past. Since it is a locked facility, Joni wanted clarification as to the delivery. She was told to email the signed form to Goran Petkovic at the Elections office. Bernie Vargas, Ray Roerdink and Stephen Cooper had all signed it. Joni will follow up on 5/13/22 to confirm it was received and logged in by the election department.

**Discussion/Action: Budget and Rate review for FY2022-2023.** Joni had prepared the Proposed Budget for FY 2022-2023 based on actual expenses from FY2021-2022. The directors reviewed the budget as outlined with minimal changes over last year. Business Expenses were combined to one line item. Insurance was increased for the anticipated increase in rates for the new equipment. Utilities increased by about 5% for the anticipated electrical increase for the use of new equipment. The tax levy increase is in part due to the increase in the Net Assessed Value provided by the County Abstract. The Net Assessed Value increased by 5.81% over last year. A motion was made by Ray Roerdink to approve for publication the Proposed Budget for FY2022-2023 under legal notices. Terry Eickstaedt seconded the motion. Vote unanimous 4-0. Motion carried.

Joni had prepared the Proposed Rate Schedule for FY 2022-2023 with minimal changes. The Hydrant / Construction rate was increased to \$200.00 monthly minimum with a commodity charge of \$3.20 per 1,000 gallons. A rate increase to establish new service is increased to \$25.00 and after hours to \$35.00. Caury Washburn also requested that a backflow preventor be put on the hydrant at the customer's expense prior to any water usage to protect our water source. A motion was made by Ray Roerdink to approve for publication the Proposed Rate Schedule for FY2022-2023 under legal notices. Terry Eickstaedt seconded the motion. Vote unanimous 4-0. Motion carried.

**Discussion/Action: Well #1.** No issues with Well #1.

**Discussion/Action: Well #2.** No issues with Well #2 or the booster pumps.

**Discussion/Action: Generator Maintenance Update.** Terry Eickstaedt reported the generator has 437.3 hours on it. All levels were good. Terry did have to purchase parts to stop the fuel leak. The parts will be put on this week. He did say the weeds need to be cut down again. No bees were noticed.

**Discussion/Action: Managers Report.**

- Water bills were sent out on 5/1/22. Final notices were sent on 5/2/22.
- Disconnects are scheduled for 5/12/22. Past Due Amount: \$1,539.28 with 20 past due customers.

- There were three disconnects in April.
- Joni has been working on the budgets for the past several weeks. After the board reviews them at the 5/11/22 board meeting and approves them for publication under legal notices, she will submit for publication prior to the public board meeting to be held on 6/8/22.
- Joni also mentioned to the directors that the new owner of residence on Colt where our third water board sign was located doesn't want it there. Joni would like have permission for Jack to put a sign up over on one of the VGDWID lots located on Appaloosa Drive. All directors thought that was a good place for the sign.

**Discussion/Action: Equipment & Site Report/Lab Tests.**

- The normal monthly Coliform sample came back absent.
- The Nitrates went down to 16.2 mg/L.
- Joni will also ask Jack to clear the weeds.

**Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.**

- No other leaks or meters were replaced.
- Allen Grant mentioned a valve on Appaloosa Drive needs to be replaced. It is broken. Joni will have Jack repair it.

**Discussion/Action: Approve and Ratify Expenditures & Purchases.**

- The Board reviewed the Expenditures and Purchases as submitted for April 2022. Cauy Washburn made a motion to approve and ratify the expenditures and purchases as written. Terry Eickstaedt seconded the motion. Vote unanimous 4-0. Motion carried.

**Adjournment:** The Agenda being completed; Allen Grant adjourned the meeting at 7:30 pm.

Date: \_\_\_\_\_

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Bernie Vargas

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Allen Grant

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Ray Roerdink

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Cauy Washburn

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Terry Eickstaedt