



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

November 7, 2018 • Regular Meeting

Call to Order: Bernie Vargas called the meeting to order at 7:00 pm

Directors Roll Call: Present were Allen Grant, Terry Eickstaedt, Cauy Washburn, Ray Roerdink and Bernie Vargas.

Discussion/Action Minutes: Minutes from October 3, 2018 Regular Meeting. A motion was made by Terry Eickstaedt to approve and ratify the minutes for the 10/3/18 Regular Meeting as written and seconded by Ray Roerdink. Vote unanimous 5-0. Motion carried.

Call to the audience: None present to address the board.

Discussion/Action: ADEQ. Joni Roerdink spoke with Linda Taunt on 11/1/18 regarding the possibility of M3 Engineering doing the engineering piece for the nitrate treatment system since they have done so much of the groundwork to this point. Currently only NCS is approved for this type of grant funding. The vendor must be approved by ADEQ for the grant approval piece. This would possibly pay for the engineering design for the WIFA grant. It doesn't look like we will be able to get away from installing the nitrate treatment system. Linda Taunt did come down on 10/11/18 and took a water sample for another test but we failed that test as well. She didn't go into a lot of detail about the specific test but the test results were in an effort to get away from the evaporative pond or at least reduce the size of the pond.

David Burchard, ADEQ water quality division, submitted his preliminary information for review. The directors were provided a copy. The information needs to be reviewed and submitted by 11/16/18 for finalization so he may proceed with the final report.

Stephanie Diaz, ADEQ, had emailed Joni Roerdink for an update on the well site regarding the repairs and upgrade. Joni responded the work had finally be completed just a couple of days prior. We had withheld the final 10% for work that was not satisfactory.

Discussion/Action: Well #1. Joni Roerdink stated the booster station is 100% complete and final payment was made. Jack Cook confirmed that after the punch list items were reviewed, everything is complete. Everything is up and running...no other problems. Jack has a little touch up work on his end to complete such as grouting around wellhead #1, all cosmetic. Terry Eickstaedt made a comment to Jack that he noticed the pump to waste was leaking a little. Jack Cook said he would check on it.

Discussion/Action: Well #2. We have had no issues during the past few weeks. Allen Grant made a comment that he tried to get a meter reading on each well to see what we were using. Allen stated the meter on well #1 was not working. Jack stated we had the same problem on a previous occasion and he had cleaned it and got it working again. Jack will check it again and possibly order a new one and get it replaced. Allen wanted to find out what percentage of water usage was coming from well #2.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt stated there were 322 hours on the generator. We currently have just below ½ tank of fuel. The auxiliary fault light is on. Terry has placed a call to find out the meaning of the light but hadn't received a call back yet. It could also mean we need additional fuel separate from the low fuel level light. We need to find someone to deliver diesel fuel for the generator. Terry gave Joni Roerdink a card for a gentleman located in Coolidge that will deliver diesel fuel. Joni will call and get pricing. All the fluid levels were fine. Ray Roerdink suggested that we top the fuel tank in the event of a power outage. We could possibly be out of fuel within 24 hours with ½ tank of fuel. The board requested to get the tank filled.

Discussion/Action: Managers Report. Joni Roerdink reported the following:

- Water bills were sent out on 11/1/18 and Final Notices were sent out 11/2/18.
- Disconnects are scheduled for 11/13/18. Three disconnects were done in October.
- Delinquent Amounts: \$2,339.43 (29 past due accounts).
- One water customer moved out on 11/1/18. The account has been paid in full.

Discussion/Action: Equipment & Site Report/Lab Tests.

- Nitrate sample taken on 10/1/18 was 18.1ppm. Resample was taken on 10/10/18 was 18.3 ppm. Notices were posted and Public Notice was submitted timely. Holli LaBrie called Joni Roerdink and informed her of new reporting requirements that require us to inform the customer of both sample and resample dates and test results. There was also a new certificate of public notice that also has to be submitted.
- The Coliform sample was taken on 10/1/18 and came back as absent.
- Ray Roerdink provided the "Authorized Personnel Only" signs to the board to be posted at the well site.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs. Joni Roerdink reported that we had two leaks on Colt Drive. We have several sites that Jack needs to review for correct size of PVC. There are various sizes and the only thing we have on hand is the old schedule 40 that we have had problems with developing leaks after replacements were made. He will have more meters and meter boxes picked up on 11/8/18. Terry Eickstaedt checked a meter that had extremely high usage last month compared to previous months. Joni Roerdink had contacted the owner of the property and she called her management company. The management company sent out a plumber to check for leaks. The toilet had been running for over three weeks while the house was empty. Terry will reread the meter on 11/8/18 to compare the daily usage to the previous period. Joni will contact the owner with the results of the reread.

Discussion/Action: New Water Line Installation. Nothing has been done on the water line across the canal during this period. The water loss for October was 16,539 gallons (lowest loss in two years). One water customer has a large water leak and the customer has been notified by mail because Joni doesn't have a phone number for the customer.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the

Expenditures and Purchases for the month. Allen Grant made a motion to approve and ratify the expenditures and purchases as written for October. Terry Eickstaedt seconded the motion. Vote unanimous 5-0. Motion carried.

Adjournment: The Agenda being completed, Bernie Vargas adjourned the meeting at 7:24 pm.

Date _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauy Washburn

Terry Eickstaedt