



# VILLA GRANDE

Domestic Water Improvement District

**Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.**

## Minutes

May 26, 2021 • Regular Meeting

**Call to Order:** Bernie Vargas called the meeting to order at 6:59 pm.

**Directors Roll Call:** Present were Allen Grant, Terry Eickstaedt, Ray Roerdink and Bernie Vargas. Cauly Washburn was absent.

**Discussion/Action Minutes: Minutes from Regular Meeting 4/7/21.** A motion was made by Allen Grant to approve and ratify the minutes for the Regular Meeting on 4/7/21 as written and seconded by Terry Eickstaedt. Vote unanimous 4-0. Motion carried.

**Call to the audience:** None present to address the board.

**Discussion/Action: ADEQ/Nitrate Treatment.** Joni Roerdink stated the ATC and the APP applications had been finalized and submitted. The due date was May 17, 2021 and the files were submitted electronically on 5/13/21. Joni was notified on 5/14/21 the APP application wouldn't be receipted until ADEQ received payment. Originally, we were told we would be invoiced. The APP payment was \$7,500 and the ATC payment was \$2,300. We requested the address to submit the check for the APP payment (for the evaporation ponds). Joni sent the check out on 5/15/21 for overnight delivery on 5/17/21. Joni also requested electronic signature confirmation. The check was delivered to them on 5/17/21 at 8:16 am and signed for. Joni printed the signature confirmation and put it with the file. Joni received an email from Diana Gutierrez, ADEQ, on the afternoon of 5/17/21 and was told ADEQ had not received the check. Joni sent a copy of the signature confirmation on 5/18/21. They still couldn't find it. Diana sent another email to Joni on 5/19/21 at 4:29 pm asking if she had a scanned copy of the check. Joni returned an email stating that she normally didn't keep scanned copies but she did have a copy of that particular check and she attached it to the email per their request. They finally found the check and it had been received timely. The check had not been deposited on their end until 5/26/21.

The ATC application was also filed on 5/13/21 and was receipted in on 5/18/21 because they invoiced us for that application. The check was sent overnight delivery on 5/17/21 and received on 5/18/21. The check in the amount of \$2,300 has been received and deposited to their account.

Joni Roerdink spoke with Dina Miller, WestLand Resources, on 5/25/21 regarding when the work will go out to bid. We need to know so the water line relocation can be completed before the evaporation ponds are started. There is a 10" water main that runs North from Well #1 between lots 40 and 41. The evaporation ponds will be directly on top of the 10" water main. Initially the engineers thought this was a 2" water line. Joni confirmed the information on the plats and it stated it was a 10" water main. It has to be relocated so it is not under the ponds. Jack Cook also confirmed the 10" water line. The 2" water line the engineers were looking at was the pump to waste line which can easily be moved.

According to Dina Miller, WestLand Resources, the work will not go out to bid for a minimum of 21-30 until the applications are approved by ADEQ.

Because the relocation of the line is now a much larger job with a smaller window to complete the work, Jack will require additional help and equipment to move the line. Joni had contacted each of the directors with the additional cost associated with the line relocation. She was instructed by the directors to move forward with the work in order to be completed timely. At the current time we are moving forward with the line relocation while waiting for the approval of the permits for the APP and the ATC.

Joni reminded the board the original ATC for Well #2 was a "Conditional ATC" based on VGDWID installing a Nitrate Treatment System. We had the Consent Order from ADEQ stating we had to try the "pump to waste" for six months to see if that process would work before taking on the expense of the nitrate treatment system. During that period, the nitrates had increased to 19 mg/L.(nearly doubled). That put VGDWID behind a minimum of six months with the Consent Order and we had to have ADEQ amend the Consent Order. VGDWID then had to go to a Second Amended Consent Order partly due to Covid and VGDWID having to apply for additional funding for a system that would accommodate the increase in nitrates. VGDWID was informed the original system would not be able to bring the nitrate level down low enough to be at a safe level. We had to find a system that could be dialed down and accommodate the higher levels. ADEQ asked for the Original Consent Order, the 1<sup>st</sup> Amended Consent Order, the #2 Amended Consent Order and a copy of the email from the ADEQ Engineering Desk stating the reason for the "Conditional ATC." All of the above-mentioned copies were provided as requested with the applications.

**Discussion/Action: Well #1.** No issues with Well #1.

**Discussion/Action: Well #2.** No issues with Well #2 or with the booster pumps.

**Discussion/Action: Generator Maintenance Update.** Terry Eickstaedt stated the generator has 399.5 hours on. The correct block heater was received and installed. Terry changed the filters and the oil but found the charge pump wasn't working. It runs for 38 minutes each week (12:04 pm – 12:42 pm). There is just under ¾ tank of fuel. We need to look at having a service company come in and do a load test later this year. Terry stated there were no bees at the site.

**Discussion/Action: Managers Report.** Joni Roerdink reported the following:

- Water bills were sent out on 5/3/21. Final notices were sent on 5/4/21.
- Disconnects are scheduled for 5/14/21. Past Due Amount: \$1,749.07 with 20 past due customers. There were no disconnects in April.

- Joni reported she had been working on the APP and the ATC permit applications. Since 5/17/21 she has been working on the budgets and Resolutions for Pinal County 2021-2022. Joni recommended that since Cauy Washburn wasn't available for the 5/26/21 board meeting that we delay approving the Resolutions until the June meeting. It is the same Resolution that is required each year by Pinal County listing the signers for each of the accounts and the board's approval of the Resolution.
- The Budgets were completed for the board to approve for publication for the Special Board meeting in June.
- Jack prepared the CCR's for approval by ADEQ which are due 7/1/21. ADEQ has requested a couple changes they want made. Jack Cook and Joni Roerdink want to get them done a little early due to the upcoming construction.
- Joni had a request for a quote for a new service line for a multi-family dwelling on Appaloosa. The real estate agent contacted Zoning since it was reported as being zoned for a multi-family dwelling. It was confirmed by the zoning department. The quote was \$11,900 if all four lines are installed at the same time. The quote was given to the real estate agent as an approximate cost to any potential buyer. The overall savings is approximately \$2,100 if all lines are installed at one time.
- On the budget, there were expenses that went down where other line items increased. The largest increase was the insurance. When the nitrate treatment system is installed, we will have an increase but it is unknown what it is at this time. It is approximate. The system itself is approximately \$300,000. Repairs and maintenance remained the same. We didn't incur as many repairs as in prior years. We kept the maintenance cost of the nitrate treatment system the same as last year even though we haven't incurred any maintenance costs yet. Joni didn't increase the monthly water rate this year but there was a slight increase assessed to all the lots within the water district that will be shared by all property owners which will bring in about \$2,000/yr. We also have to factor in the WIFA loan repayments. Our debt service with WIFA had to be calculated at 1.2x according to the Resolution approved by the board to qualify for the loan and is therefore a line item on our budget. Water income has increased. Three new services were installed in the last three months. It is difficult to estimate how many more service lines will be installed this year. Joni estimated one new service line. Terry Eickstaedt asked if a new service line had been installed on Stallion. Joni stated she hadn't heard back from the owners.
- Joni needs permission from the board to run the Proposed Budget for FY 2021-2022 and the Proposed Rate Schedule for FY 2021-2022 under the Legal Notices in the newspaper. The Special Board Meeting will be held on 6/16/21 at 7:00 pm immediately before the Regular June Board Meeting.
  - A motion was made by Ray Roerdink to approve for publication the Proposed Budget for FY 2021-2022 and the Proposed Rate Schedule for FY 2021-2022 as presented and seconded by Terry Eickstaedt. Vote unanimous 4-0. Motion carried.
- The board agreed to postpone the discussion of the Pinal County Resolutions until the 6/16/21 board meeting.

**Discussion/Action: Equipment & Site Report/Lab Tests.**

- Coliform sample came back absent.
- Nitrate sample was taken and came back at 19 mg/L. (sample taken by MAP) The public notice was posted timely. A copy was also mailed out with each water bill.

- Jack is finishing up the CCR. We will have to post it on the website as we have with prior years after ADEQ approval.
- Jack is currently working on the water line relocation at the well site and trying to get the cost on additional fittings.

**Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.**

- There were no meters replaced this month.
- We had an emergency call out on Colt Drive. The leak was on VGDWID’s side. It started the last couple of days in March and we had to go back in April after things had dried out to backfill.

**Discussion/Action: Approve and Ratify Expenditures & Purchases.** The Board reviewed the Expenditures and Purchases as submitted for April 2021. Allen Grant made a motion to approve and ratify the expenditures and purchases as written. Ray Roerdink seconded the motion. Vote unanimous 4-0. Motion carried.

**Adjournment:** The Agenda being completed, Bernie Vargas adjourned the meeting at 7:30 pm.

Date \_\_\_\_\_

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Bernie Vargas

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Allen Grant

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Ray Roerdink

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Cauy Washburn

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Terry Eickstaedt