



# VILLA GRANDE

Domestic Water Improvement District

**Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.**

## Minutes

August 1, 2018 • Regular Meeting

**Call to Order:** Allen Grant called the meeting to order at 7:00 pm

**Directors Roll Call:** Present were Allen Grant, Terry Eickstaedt, Cauby Washburn and Ray Roerdink. Bernie Vargas was absent. Jack Cook (operator) and Joni Roerdink (manager) were also in attendance.

**Discussion/Action Minutes: Minutes from July 11, 2018 Regular Meeting.** A motion was made by Ray Roerdink to approve and ratify the minutes for the 7/11/18 Regular Meeting as written and seconded by Terry Eickstaedt. Vote unanimous 4-0. Motion carried.

**Call to the audience:** None present.

**Discussion/Action: M3 Engineering.** Joni Roerdink had provided the directors with copies of the LOR from M3 Engineering prior to the 7/11/18 meeting. Nothing has changed at this time. The pump to waste as outlined in the Consent Order has not been installed on well #1. The pump to waste needs to be running and the test results submitted to ADEQ to see if this treatment will work prior to the nitrate treatment system finalization. Joni asked the board if they want her to go ahead and contact Linda Taunt about the pre-application for financing if the pump to waste order fails. The nitrate treatment system will have to go out to bid if it becomes necessary to move forward. Allen Grant would like Joni to collect the nitrate data from previous years for the next meeting so we can see if it will be possible to blend well #1 and well #2 with the nitrate treatment system. Allen and Cauby would also like Joni to see if we have a hydrologist report available for well #2. Discussion of the M3 Engineering LOR has been tabled at this time.

**Discussion/Action: ADEQ.** Joni Roerdink stated Linda Taunt has been calling each week regarding our progress. Linda asked Joni Roerdink if VGDWID would be interested in having a representative come to the well site and analyze the nitrate issue at no charge to VGDWID. Joni Roerdink did receive a call from an individual with ADEQ regarding setting up a time to come out. He was going to be on vacation for about a week and would call back once he returned. He mentioned he would come out and spend 3-4 hours analyzing the site, the surrounding areas, etc. He specializes in high nitrate areas. He would like to review everything we are currently doing and what we have surrounding the area to see if he can determine what is causing the high nitrates and offer recommendations that may help. Joni had contacted Jack and with Jack's permission, she will have the gentlemen contact Jack directly to set up the time and date since Jack will need to be there. Allen Grant mentioned he thought it would be good to have this done before we proceed with the loan application.

**Discussion/Action: Elections.** Joni Roerdink will hand deliver the nomination and petition paperwork for the candidates to the elections office. She needed a couple of signatures before delivery. She will obtain those tonight. The deadline for delivery to the election department is August 8, 2018.

**Discussion/Action: Well #1.** We received \$26,919 in reimbursement from WIFA for the pump installation. The pump to waste is not installed yet. Joni Roerdink is still holding approximately \$21,000 in receipts to be reimbursed until the work on the booster station rebuild is complete and the second pump to waste is installed. A deposit was paid for the booster station and the second pump to waste should be complete within a week. Joni has had an issue with the ADOR and WIFA not showing the correct address and Sara Konrad from WIFA emailed Joni stating she will find out where the problem is. Joni was required to complete a vender authorization form with the correct address, phone, etc. The information was not updated as it should have been. Allen Grant asked if we were tracking the meter reading sheets for each well. Jack Cook stated we were for reporting purposes. Cauly Washburn asked what rate well #1 was pumping at. Jack stated 150 gpm.

**Discussion/Action: Well #2.** Currently everything is running with no big issues. The well to waste is installed and pumping. We have to pull samples from each well separately as part of the consent order for the pump to waste. Terry Eickstaedt stated he has been observing the pump to waste and the ground is saturated and therefore the water is heading north toward the houses on Appaloosa Dr. It needs to be trenched. Terry mentioned he would reach out to his contact and see if we can get a backhoe in there to divert the water for the time being until Jack can get it done.

**Discussion/Action: Well Site Security Update.** The fence on the north side of the property is complete. Per the directors, this item will be removed from the agenda for now. There will be no work scheduled for some time.

**Discussion/Action: Generator Maintenance Update.** Terry Eickstaedt stated there were 310.2 hours on the generator. We currently have about ½ tank of fuel. All the fluid levels were fine. Terry stated there were no bees. He stated that he needs some weed killer for around the garage and generator. Joni will get him some.

**Discussion/Action: Managers Report.** Joni Roerdink reported the following:

- Water bills were sent out on 8/1/18 and Final Notices will be sent out 8/2/18.
- Disconnects are scheduled for 8/10/18.
- Delinquent Amounts: \$2,465.83 (27 past due accounts).
- Joni Roerdink received the signed electronic copy of the Consent Order and a certified copy has been sent out but not received at this time.
- The Lead and Copper samples have been collected and submitted.
- Joni received a call from ADEQ to see if we are interested in having a specialist come out and analyze our system and surrounding areas and then make recommendations as to ideas that may help with the nitrate issues. There will be no charge for this service. Joni will also discuss the loss across the canal area but she is not sure he will be able to help with that.
- Joni also asked the board to review the service policy agreement regarding payment of the \$50.00 reconnect fee when water is disconnected for non-payment. She would like to see it in the service policy statement the \$50.00 must be paid along with the past due amount before water service is restored. Ray Roerdink stated he would review the service policy and make the changes for the board to review at the next meeting.
- Joni Roerdink was invited by Pinal County to attend fraud training and found it extremely helpful. Initially it was presented as wire fraud but it covered much more information than wire

fraud.

**Discussion/Action: Equipment & Site Report/Lab Tests.**

- Nitrate for May was 10.7 (no new sample-we are testing quarterly per ADEQ).
- Resample for May was 10.6 – notices were posted and Public Notice was submitted to ADEQ.
- Coliform sample came back absent on 7/27/18
- Lead and Copper samples were taken and report should be coming within a few days. We were only required to sample 5 homes per Holli LaBrie (compliance officer)

**Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.** As has been happening during the past 2-3 months, we have been having leaks after repairs were made to a meter with a bad batch of faulty couplers. The couplers have been splitting. The old parts have all been destroyed and new ones purchased.

**Discussion/Action: New Water Line Installation.** Jack Cook stated that he had received the contact information from Joni for the canal company but has been backed up with other issues. He will get to it as soon as possible. Jack wants to make sure he has something in writing from Brian Betcher before he proceeds. The waster loss declined last month. Water Loss report was provided to all directors. Total loss for July was 23,369 gallons.

**Discussion/Action: Approve and Ratify Expenditures & Purchases.** The Board reviewed the Expenditures and Purchases for the month. Allen Grant made a motion to approve and ratify the expenditures and purchases as written for July. Ray Roerdink seconded the motion. Vote unanimous 4-0. Motion carried.

**Adjournment:** The Agenda being completed, Allen Grant adjourned the meeting at 7:46 pm.

Date \_\_\_\_\_

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Bernie Vargas

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Allen Grant

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Ray Roerdink

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Cauy Washburn

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Terry Eickstaedt