



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for information purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

March 9, 2022 • Regular Meeting

Call to Order: Bernie Vargas called the meeting to order at 7:09 pm.

Directors Roll Call: Present were Allen Grant, Terry Eickstaedt, Cauy Washburn and Bernie Vargas. Ray Roerdink was absent.

Discussion/Action Minutes: Minutes from the Regular Meeting on 2/9/22. A motion was made by Terry Eickstaedt to approve and ratify the minutes for the Regular Meeting held on 2/9/22 as written and seconded by Cauy Washburn. Vote unanimous 4-0. Motion carried.

Call to the audience: None present to address the board.

Discussion/Action: ADEQ/Nitrate Treatment. Joni Roerdink stated that the first payment to Pinal County to file for the plan submittal permit was submitted 2/2/22. Joni stated on 2/15/22 the paperwork the 1st substantive review was submitted and had to be paid for before they will even look at the paperwork. The fee was \$4,562.13. It was paid immediately and has gone to be reviewed. At this point we are waiting on Pinal County.

Discussion/Action: GWB Signature Card Update. As was mentioned at the 2/9/22 board meeting, due to the change from the cash method of accounting to the accrual method, our CPA requested updated signature cards for all our bank accounts. The board wanted to add additional signers on the GWB account. A motion was adopted by the board to approve. Joni went into the bank and they need the signed copy of the minutes for their files and our minutes are not ratified until the following month board meeting. Joni will take in a signed copy after the directors sign the meeting minutes on 3/9/22. Joni will need to take the additional information to the bank to set up and then get the forms signed.

Discussion/Action: Election 11/8/22. Joni stated that VGDWID has two directors' positions that expire this year. Bernie Vargas and Allen Grant's positions both expire. Before the election deadline, the IGA has to be completed and approved by the VGDWID attorney as to content. A copy of the IGA was presented to each of the directors for their review. It is not due until June but VGDWID has a lot of items coming due within the next 3-4 months such as budgets, annual water report, delivery of the nitrate treatment system, etc. A motion was made by Allen Grant to approve the IGA upon approval by VGDWID attorney and seconded by Terry Eickstaedt. Vote unanimous 4-0. Motion carried. After the approval from the attorney, Bernie will sign as the chairman and Ray Roerdink will sign as the clerk.

Discussion/Action: Well #1. No issues with Well #1.

Discussion/Action: Well #2. No issues with Well #2 or the booster pumps. Jack has been having some issues with the air compressor trying to keep the hydro tank pressure stabilized. He has located another compressor made specifically for this situation. Joni will get more information. She was just told about it a couple of hours prior to the board meeting.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt reported the generator has 431.5 hours on it. All levels were good. The fuel is full. The fuel tank was filled last month, and the total cost was \$420.75. It took a little over 100 gallons of fuel.

Discussion/Action: Managers Report.

- Water bills were sent out on 3/1/22. Final notices were sent on 3/2/22.
- Disconnects are scheduled for 3/14/22. Past Due Amount: \$1,542.55 with 20 past due customers.
- There were no disconnects in February.
- Henry and Horne completed the Annual Review and submitted a copy to Pinal County prior to the deadline. Joni will now submit a copy to USDA Rural Development and WIFA to be in compliance. USDA also requires a couple of additional items such as proof of insurance and a few other things so Joni will contact them and request the other information they need.
- Joni is also in the process of getting the information for the annual water report that is due at the end of the month.
- She is also pulling all the information together over the next 30 days for the FY2023 Budget so the numbers can be reviewed in April and hold the public board meeting in May to meet our deadline of publishing and approving budgets/rates and submitting to Pinal County by June 2022.
- The nitrate treatment system is ramping up at this same time. Joni received an email two weeks ago requesting a tax exemption form. VGDWID qualifies for tax exemption on the actual system which is a savings of thousands of dollars. AdEdge was acquired by Charter Industries and Joni had a difficult time getting the emailed tax exemption form to go through. She finally contacted the company and they didn't know why it kept being returned as undeliverable. She finally sent it to the person requesting the form and was told he would forward the information to the appropriate department. Based upon the fact they are requesting the tax exemption form tells us the skid is almost ready to be shipped which is what we were told a month ago. Currently, we can't even reopen for bids until Pinal County approves everything. The general contractor and electrician have to be selected before we can begin excavation for the ponds.

Discussion/Action: Equipment & Site Report/Lab Tests.

- The normal monthly Coliform sample came back absent.
- Nitrate samples should be taken this month.
- Jack has been out at the well site clearing weeds trying to get things cleaned up.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.

- There were no meters replaced last month.
- We had another leak on a service line on Mustang Drive. VGDWID had to call Ellison Mills out again to check if it was in the same spot as last month. It was a few feet away from the last repair they did, therefore, we will be billed for that.

Discussion/Action: Approve and Ratify Expenditures & Purchases.

The Board reviewed the Expenditures and Purchases as submitted for February 2022. Cauy Washburn made a motion to approve and ratify the expenditures and purchases as written. Terry Eickstaedt seconded the motion. Vote unanimous 4-0. Motion carried.

Adjournment: The Agenda being completed; Bernie Vargas adjourned the meeting at 7:27 pm.

Date: _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauy Washburn

Terry Eickstaedt