



# VILLA GRANDE

Domestic Water Improvement District

**Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.**

## Minutes

April 18, 2024 • Regular Meeting

**Call to Order:** Ray Roerdink called the meeting to order at 7:00 pm.

**Directors Roll Call:** Present were Allen Grant (telephonic), Ray Roerdink, and Terry Eickstaedt. Bernie Vargas and Cauy Washburn were absent.

**Discussion/Action Minutes: Regular Meeting Minutes of 3/14/24.** A motion was made by Terry Eickstaedt to approve and ratify the minutes for the Regular Meeting Minutes held on 3/14/24 as written and seconded by Allen Grant. Vote unanimous 3-0. Motion carried.

**Call to the audience:** None present to address the board.

**Discussion/Action: ADEQ/Nitrate Treatment System:** Joni stated the electricians had to make some changes to the electrical system. This had delayed AdEdge coming to the site for startup until the first or second week in June. AdEdge stated the work had to be 99% complete before they would come out.

Stephanie Diaz, WestLand Resources (both Dina Miller and Craig Cannizzaro) and Joni had a meeting last week regarding the ATC and the compliance testing. We were asked for the new source analysis testing when we applied for the ATC. We had to go back to the application that M3 Engineering had filed when M3 Engineering filed the application in 2017 along with all the testing. Stephanie Diaz had asked if we could send everything we had. Stephanie Diaz spoke with the ADEQ engineers regarding the ATC for Well #2. It was confirmed that since the components were installed before the 2017 ATC was issued, the ATC technically never expires (construction was completed within 3 years). They also confirmed that a new round of new source analysis (NSA) would not be required. Since the ATC was issued with no description needed for NSA, technically an NSA is not required. A bacteriological test will be required as a safeguard. Dina had submitted all the testing from three different vendors that were submitted in 10/2007 when the completion was filed. Dina was concerned that they would require new testing which would have cost VGDWID thousands of dollars.

**Discussion/Action: Election IGA Form.** The form has been reviewed by the attorney. He stated it was a standard Election IGA and is good to go to the Board of for approval. Bernie Vargas will need to sign it for submission. In past years, our attorney had to sign it, the VGDWID Chairman and the Secretary. Beginning this year, only the Chairman is required to sign it.

**Discussion/Action: Well #1.** No issues with Well #1.

**Discussion/Action: Well #2.** No issues with Well #2 or the booster pumps.

**Discussion/Action: Generator Maintenance Update.** Terry Eickstaedt stated the generator has 553.7 hours on it. The fuel tank was just below 3/4 full. All other levels look good. There were no bees at the site. The weeds have been taken care of.

**Discussion/Action: Managers Report.** Joni Roerdink reported the following:

- Water bills were sent out on 4/2/24. Final notices were sent on 4/2/24.
- Disconnects were scheduled for 4/12/24. Past Due Amount: \$1,094.31 with 17 past due customers. One customer hadn't paid and has been locked out. The customer that had been locked out, paid a couple of hours later. They paid their bill in full plus the reconnect fee.
- Joni is currently working on drafting the letter for autopay discussed at last month's meeting. She will send it out as soon as it is available and translated.
- Joni has also started work on the budget for FY2024-2025. Joni stated she had a conference call with our CPA, the WIFA Executive Director and our loan officer. We did not meet the 1.2x debt service coverage for FY 2022-2023. The loss was due to multiple service line breaks during the year. All of these service line breaks were out of our control. WIFA was made aware of that. Our CPA had asked for a waiver from WIFA. WIFA had never heard of that and asked if our CPA could provide a sample copy, they could review. The Executive Director stated they were not after any water companies so they asked for a plan of what we would do. He also stated that we would need to have a rate increase to cover the increasing costs of materials and labor. The Executive Director requested that Joni draft an outline of the steps we would take to try to meet the obligation. This plan will have to be submitted to WIFA. We will have to budget for a rate increase due to the increasing costs for parts, repairs and new service line increases. The WIFA Director made a statement that he was also seeing the increases in costs for water companies, therefore he said he was not surprised by that.

**Discussion/Action: Equipment & Site Report/Lab Tests.**

- Coliform sample came back positive which required us to resample within a 24-hour period. That sample was taken the same day as the notification and submitted.
- Nitrates came back at 18 mg/L – Notices were sent out.

**Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.**

- We have a large leak at the east end of Appaloosa. Jack looked at it and it is too close to the power line. We will have to have a contractor come in to do this repair. This is a service line leak. The amount of water sitting there is starting to attract bees. A customer called and complained about the bees around his mailbox. The request for repair has been made and they are getting it scheduled ASAP.

**Discussion/Action: Approve and Ratify Expenditures & Purchases.** The Board reviewed the Expenditures and Purchases as submitted for March 2024. Terry Eickstaedt made a motion to approve and ratify the expenditures and purchases as written. Allen Grant seconded the motion. Vote unanimous 3-0. Motion carried.

**Adjournment:** The agenda being completed; Ray Roerdink adjourned the meeting at 7:12 pm.

Date: \_\_\_\_\_

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Bernie Vargas

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Allen Grant

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Ray Roerdink

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Cauy Washburn

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Terry Eickstaedt