



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

October 4, 2017
Regular Meeting

Call to Order: Bernie Vargas called the meeting to order at 7:01 pm.

Directors Roll Call: Present were Bernie Vargas, Cauy Washburn, Allen Grant, Terry Eickstaedt and Ray Roerdink.

Discussion/Action Minutes: Minutes from September 6, 2017 Regular Meeting. A motion was made by Ray Roerdink to approve and ratify the minutes for 9/6/17 Regular Meeting as written and seconded by Terry Eickstaedt. Vote unanimous 5-0. Motion carried.

Call to the audience: None.

Discussion/Action: Lot A0163 – Meter Box Replacement. Customer failed to show up and present his viewpoint to the board per his request. Customer requested to come before the board and discuss the replacement of his meter box. Joni Roerdink had spoken to the customer on 9/4/17 and explained the board would not approve a heavier box since the meter boxes are not traffic rated. She had also explained the board had approved the safety poles and they would be installed about 10 days later. Jack Cook tried to install the safety poles as approved by the board but the customer did not want them installed due to having to take responsibility for damage to visitors vehicles if hit. Jack called Joni and she went over to talk to the customer. She reminded him of their conversation the previous week but he said he must not have understood. He demanded the poles be removed and he wanted to talk to the board. Joni told him she would schedule him for the October 4, 2017 meeting and would send him a reminder letter approximately one week before the meeting. Joni did send the letter to the customer requesting he contact her if he would be unable to make the meeting so she could update the agenda if need be. The customer did not contact her. The water customer failed to show up for the board meeting. Ray Roerdink had done additional research and found as a water company, we have the right to protect our property, which is located within the utility easement. This includes the meter, main water lines, boxes, etc. As a water board, the directors have the right to protect our property located along the utility easement. Cauy Washburn brought a replica of a main service line to demonstrate the damage that may possibly be done to the water main if it continues to be driven over. The damage can occur in many different places between the valve and the main water line. If the break is lower than the meter, it can break the main line. If broken at the main line, the break could cause a water loss of more water than the well is producing. Consequently, a severe break could drain our water tanks in a very short period of time. The leak would have to be isolated, meaning numerous customers without water. There would also be down time until equipment and operators could come in and make the necessary repairs at a substantial cost. Those costs could run into several thousand dollars billable to the water customer including charges for the lost water. It was recommended we notify the customer in advance that based on the fact that he failed to appear at the board meeting to discuss the issue as per his request, the board of directors made a decision to move ahead to the protect the property of the water company and install the poles as discussed previously. Bernie Vargas stated he had a rapport with the

customer. He would go over and speak to the customer first and explain what was discussed at the board meeting and remind the customer the meter is located on the utility easement. Bernie would inform the customer of the board of directors' decision to put safety poles around the meter box. Afterward a letter will be drafted and signed by the board stating confirmation of the discussion and what would be done. The letter will then be mailed to the water customer and the work will be scheduled.

Discussion/Action: Well #1: Cauy Washburn capped Well #1 but still has a little more work on it.

Discussion/Action: Well #2. Jack Cook stated he had been working on the chlorinator and it is now up and operational. He also asked Cauy about putting up some kind of a small structure to protect it from the elements. Cauy actually has a fiberglass unit that may work for protection with a little modification to it.

Nitrates came in at 11 ppm and the resample results came in just before the board meeting at 13 ppm.

Discussion/Action: Well Site Security Update. Progress on fence – Nothing completed due to the heat. Allen Grant raised the question about the location of the gate and the heavier posts for the gate. Cauy Washburn asked if that work could be set-aside for a couple of weeks until his schedule was free. Allen Grant stated that would not be an issue. Allen Grant offered to help Cauy. Allen also mentioned the water lines need to be located along the property north of Well #1 before digging and installing the gate and gate posts.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt went over to the well site to check the generator. He found bees over at the site again. Therefore, he did not get to check the generator but will return early in the morning to plug a couple more holes where the bees have gotten in and check everything on the generator.

Discussion/Action: ADEQ. Joni Roerdink stated that she hadn't heard anything from ADEQ for the past week or two. She is still receiving information from Robert Lanford at Rural Development. Mr. Lanford did mention that he a couple of large projects that he was currently working on and would get back to her as soon as possible to complete the other information he needed to start looking for possible funding. He did request copies of the financials that we are required to submit to Pinal County each year. He stated when he gets a few minutes, he will review the financials that Joni submitted to him and see if they will suffice and meet the requirements he needs. Mr. Lanford stated that he didn't have financials as far back as 2010-2014. Joni stated that before she had started, Cheryl Alongi had spoken about it and it was an urgent matter back then. The CPA firm had prepared the financials and Cheryl had submitted a check in the amount of \$6,500 to the board for signatures to pay for those services. Joni told Mr. Lanford about this and thought that was the time period covered. Mr. Lanford was willing to start with the current fiscal year and work back to 2010 since he had no record of receiving any financials.

Joni also mentioned that she had contacted Jim Norine at M3 Engineering to see if he had received any updated quotes back on the requests that had been sent out. Jim said the procurement department had sent out six requests to vendors but had only received two quotes back. He said he is pushing these companies because he is aware we are on timeline to get this completed. He will contact Joni as soon as he gets the information.

Discussion/Action: Website Update. The Agenda and Minutes were updated on the website. Joni Roerdink is also updating the Nitrate results as they come in including the Nitrate resample test as required by ADEQ. Ray Roerdink asked Joni to check the website. While he was on the website, he noticed some duplicate words, etc. Joni will review after the meeting.

Discussion/Action: Managers Report. VGDWID has 29 delinquent accounts. Final Notices were sent out on 10/5/17 and disconnects are scheduled for 10/16/17. Joni Roerdink reported that we have approximately \$2,890 outstanding and we had five disconnects last month.

Joni contacted Jim's Water Truck which is now located in Mesa. The minimum amount they will deliver is 5,000 gallons. We would have to provide a container to put the water in to dispense to customers. They will not stay and wait for customers to bring containers to fill. We would then have to have someone to dispense the water to the customers.

Joni did speak to a Mark Tessier at Watermill Express. He is the regional manager for this area but he is based out of Las Vegas. Watermill Express has tokens that we can purchase at a reduced cost. Mark actually mailed 250 tokens that can be used to purchase water at the Watermill Express station in Eloy across from the Post Office. The cost is \$.20 per gallon to the water company. One token will purchase one gallon of water. The customers can then contact Joni and make arrangements to get tokens. That way we can track who is in the home, how many tokens they are receiving and how often. Since we received a limited amount of tokens to start, the tokens will be distributed on a weekly basis at this time. The information was sent out in the monthly water letter that was mailed with the customer water bills. The customers were asked to contact Joni if they wanted to sign up. These token will only be distributed during periods that our nitrates are high. The customers would take their own containers to the Watermill Express in Eloy and pick up their water at their leisure. Ray Roerdink mentioned if the Nitrate situation continues that we should consider putting out information to the customers stating that this option may not be necessary if they have a reverse osmosis system.

Discussion/Action: Equipment & Site Report/Lab Tests. The nitrates came in at 11.0 ppm. The resample test also came in at 13.0 ppm. ADEQ will average the two test results.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs. Jack was called out to a home on Colt that had no water pressure at all. It was determined it was the backflow. The customer was given the option to call a licensed plumber or to contract with Jack Cook. They asked that Jack make the repair. The customer agreed to pay the cost of the repair to Jack Cook. Jack also combined two meters at a home on Pinto Drive that had made the request several months ago that Danny had not been able to get done. It was completed. Jack was also sent over to Appaloosa to install the safety poles and Joni ended up having Jack pull them back out because the customer requested to address the board about it.

Discussion/Action: New Water Line Installation. Caury Washburn had contacted Brian Betcher about getting his permission to put the new water line across the overchute. He had not gotten a response yet. Joni Roerdink told Caury Washburn that she had gone over to the recorder's office to see if she could get a plat of the easements on his property that would show the easement on the east side where the water was running into the canal since that was also a possible water loss area. She was told to try the assessor's office. The one the recorder had did not show what we needed. Joni will try again when she has more time. The water loss across the canal was 48929 gallons for September.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases for the month. Ray Roerdink made a motion to approve and ratify the expenditures and purchases as written for September. Terry Eickstaedt seconded the motion. Vote unanimous 5-0. Motion carried.

Adjournment: The Agenda being completed, Bernie Vargas adjourned the meeting at 7:41 pm.

Date _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauy Washburn

Terry Eickstaedt