



# VILLA GRANDE

## DOMESTIC WATER IMPROVEMENT DISTRICT

### Minutes

May 4, 2016  
Regular Meeting

**Call to Order:** Allen Grant called the meeting to order at 7:04 pm.

**Directors Roll Call:** Present were Allen Grant, Ray Roerdink, Cauy Washburn and Mirando Ketner. Bernie Vargas was absent.

**Discussion/Action Minutes: Minutes from April 6, 2016.** A motion was made by Ray Roerdink to approve the minutes as written and seconded by Mirando Ketner. Vote unanimous 4-0. Motion carried.

**Call to the Audience:** Those in attendance were Joni Roerdink, Ray Miller and Terry Eickstaedt.

**Discussion/Action: Generator Maintenance Update:** Terry Eickstaedt and Allen Grant went over and put in about 4 quarts of oil. Generator holds about 14-16 quarts. No response from original request for specifications on the generator. Terry will contact another vendor to get a list of the necessary filters, etc. and will check on the generator weekly. The generator appears to run on Wednesday afternoon based on observations of Allen Grant and Terry Eickstaedt. Ray Roerdink asked Terry to keep a log of all work done and the date the work is done. Joni has not run across any other maintenance records for the generator. Based on the total hours, it appears to run an average of one hour per week.

**Discussion/Action: Subdivision Entrance Beautification.** Joni Roerdink had spoken to Marsha Washburn and she had not gone over and spoken to John Orton yet. The two entrances into the subdivision at Stallion Dr. and Pinto Dr. were cleaned up and weeds pulled by Marsha Washburn, Cauy Washburn, Anita Mills and Lacey Reddell. It looked very nice.

Ray Roerdink raised the subject of specifically defining the area around the well sites and possibly planting plants around the site to keep residents and school buses from driving through the VGDWID owned property especially from a liability standpoint. If not using plants, he suggested that we use some sort of barricade. Allen Grant also recommended the water company should define the boundaries.

Cauy Washburn suggested putting up a two rail, pipe fence, painted white instead of the use of shrubbery. It was also suggested that "no trespassing" signs be posted. A two rail fence would not require a lot of maintenance. Cauy offered to get a cost of materials.

**Discussion/Action: Schedule Public Hearing for 2016-2017 Water Rates and Budget.** Joni Roerdink was unable to get all numbers needed to prepare and publish the legal notices by May 1<sup>st</sup>. She requested the Public Hearing be pushed back to June 1<sup>st</sup> at 7:00 pm with the regular board meeting to immediately follow.

Mirando Ketner made a motion to move the Public Hearing to June 1<sup>st</sup> and the motion was seconded by Cauy Washburn. Vote unanimous 4-0. Motion carried.

**Discussion/Action: Election Update for three directors seats.** Joni Roerdink did have the IGA agreement reviewed and signed off by Steve Cooper, legal counsel for VGDWID. The form was then hand delivered to

the elections department in Florence, AZ. The IGA was filed timely. Next step is to notify water customers that there will be three seats open for the General Election on November 8, 2016. Public Notice has to be published and candidate packets made available.

Ray Roerdink did receive a call from the county attorney regarding the IGA agreement that was filed. The county attorney wanted to make us aware that the County Attorney does not represent the VGDWID in this matter because he represents the County. In the IGA the verbiage was confusing and he wanted to make those clarifications to us.

**Discussion/Action: Well #1 Video Scan.** Joni Roerdink spoke with Danny Baeza to see if he had been able to schedule a meeting to get a quote for the video scan. Danny stated that he had not been able to schedule a time that was convenient for both parties. He would continue to try. Joni Roerdink reviewed older paperwork from Well #2 and the scan alone was \$1,800. It did not include pulling the pump. Danny did mention that he would have to find someone else to pull the pump. That is a separate charge. Cauly Washburn offered to do some checking on estimates.

**Discussion/Action: Well #2.** Joni Roerdink did check with Danny regarding Well #2. The Well has been running very well and he has had no issues this month. Allen Grant mentioned that he noticed the Nitrates had gone up to 9.4 for April. Last year on Well #1 it was over 13. Cauly Washburn suggested that we pump Well #1 a little and take a nitrate sample to see what we are dealing with. Last year the nitrate level was highest during the month of April. It continued to drop for the remainder of the year. Cauly Washburn stated that since Well #1 is not online, we can have it tested and not send it into ADEQ. It is a control sample only. Joni Roerdink raised the question of possibly getting a nitrate sample kit and testing ourselves since it doesn't need to be sent into ADEQ. Mirando Ketner stated that he would get the information for Joni to get the nitrate kits.

**Discussion/Action: ADEQ Consent Order Status and Compliance Reports.** Joni Roerdink stated all compliance reports have been submitted timely. ADEQ had contacted Mirando Ketner and they are pleased with the reports that have been submitted to them. Ray Roerdink will send it out about the 7<sup>th</sup> or 8<sup>th</sup>.

**Discussion/Action: Website Update.** Joni Roerdink stated that it is almost done. She will send the link to all directors before it is made available to the public.

**Discussion/Action: Prescott Training – ADEQ.** Joni Roerdink attended. The training was the first of its kind. It was completely free. There were several different trainings: a) Policies, b) Operators and c) Managers/Directors. Next year they are going to try and split the Managers and Directors. A lot of great information, worksheets provided for assistance, discussion of budgets, setting rates, rates.

**Discussion/Action: Managers Report.** Joni Roerdink stated we currently have approximately \$3,700 in delinquent water bills. She currently has about \$1,800 in signed installment agreements. The remaining amount she expects to see before the water is disconnected. The shut off notice will be posted on Sunday with a Wednesday cut off. With the warmer weather and more water usage, she is keeping a tighter control on delinquent accounts.

We have an issue with the NWC meter. The meter readings between the two customers on Carter Lane total 5,710 gallons. We have a discrepancy of over 22,000 gallons difference between the customer meters and the NWC meter. That is about a \$1400 a year loss. Danny and Anthony are going to try and shut the water off and check the NWC meter to see if the meter is still running. The other possibility is a leak under the canal and it will never be found because it will be going back into the canal.

Joni reviewed an article in the Dispatch regarding proposed water rate increase of 30% for surrounding areas...Casa Grande, Eloy, Coolidge and Arizona City. Our water rates are currently in line with their current established rates at this time.

**Discussion/Action: Liability Insurance.** Joni Roerdink is still working on getting the current asset list.

**Discussion/Action: Equipment & Site Report/Lab Tests.** Danny Baeza took the Nitrate samples on 4/7/16 to Turner Labs. The Nitrate level for April was 9.4 mcl. There were no other issues at the site. We are still currently running on Well #2.

**Discussion/Action: Meters/Installation/Reinstallations/Leaks/Repairs.** Danny Baeza reported that there were no meters or boxes replaced this month. He currently has about four to put in and they are scheduled to be done within the next week. Ray Roerdink asked if Danny was aware of the leak on Appaloosa that Terry Eickstaedt mentioned. Joni Roerdink stated that he was aware of the leak. Danny had gone and looked at it but at the time it was dry. Joni will let him know that it is still leaking.

**Discussion/Action: Approve and Ratify Expenditures & Purchases.** Board reviewed expenses. Ray Roerdink made a motion to approve and ratify the expenditures and purchases as written. Miranda Ketner seconded the motion. Vote unanimous 4-0. Motion carried.

**Adjournment:** The Agenda being completed, Allen Grant adjourned the meeting at 7:58 pm.

Date \_\_\_\_\_

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Bernie Vargas, Chairman

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Cauy Washburn, Director

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Allen Grant, Vice Chairman

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Mirando Ketner, Director

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Raymond Roerdink, Director