



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

June 16, 2021

Special Meeting • Wednesday 7:00 p.m.

Call to Order: Allen Grant called the meeting to order at 7:00 pm.

Directors Roll Call: Present were Allen Grant, Terry Eickstaedt and Ray Roerdink. Bernie Vargas and Cauy Washburn were absent.

Open Hearing for Proposed Rates for Fiscal Year 2021/2022 and Proposed Budget for Fiscal Year 2021/2022.

Audience Discussion: Proposed Rates for Fiscal Year 2021/2022. No Audience in attendance. No discussion from the audience

Audience Discussion: Proposed Budget for Fiscal Year 2021/2022. No Audience in attendance. No discussion from the audience.

Close Hearing.

Call to the Audience: None present.

Discussion/Action: Proposed Rates July 1, 2021 through June 30, 2022. A motion was made by Ray Roerdink to approve the Proposed Rates July 1, 2021 through June 30, 2022 as written and published under Legal Notices on 6/3/21 and 6/8/21 and seconded by Terry Eickstaedt. Vote unanimous 3-0. Motion Carried.

Discussion/Action: Proposed Budget July 1, 2021 through June 30, 2022. A motion was made by Ray Roerdink to approve the Proposed Budget July 1, 2021 through June 30, 2022 as written and published under Legal Notices on 6/3/2021 and 6/8/21 and seconded by Terry Eickstaedt. Vote unanimous 3-0. Motion Carried.

Adjournment: The Agenda being completed; Allen Grant adjourned the special meeting at 7:03 pm.

Date _____

Bernie Vargas

Ray Roerdink

Terry Eickstaedt

Allen Grant

Cauy Washburn



VILLA GRANDE

Domestic Water Improvement District

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Minutes

June 16, 2021 • Regular Meeting

Call to Order: Allen Grant called the meeting to order at 7:03 pm.

Directors Roll Call: Present were Allen Grant, Terry Eickstaedt and Ray Roerdink. Bernie Vargas and Cauy Washburn were absent.

Discussion/Action Minutes: Minutes from Regular Meeting 5/26/21. A motion was made by Ray Roerdink to approve and ratify the minutes for the Regular Meeting on 5/26/21 as written and seconded by Terry Eickstaedt. Vote unanimous 3-0. Motion carried.

Call to the audience: None present to address the board.

Discussion/Action: ADEQ/Nitrate Treatment. As the board is aware the APP Permit and the ATC Permit were both submitted electronically to ADEQ on 5/13/21 which was prior to the deadline of 5/17/21. Joni Roerdink stated she was notified on 5/14/21 that payment had to be received for the APP Permit prior to them reviewing the application. Initially VGDWID was told we would be invoiced. A check had to be expedited to ADEQ for receipt by 5/17/21 before the application would be received in. Joni Roerdink drafted the check in the amount of \$7,500 for payment of the application fee and sent it to be received on 5/17/21. The check was delivered at 8:30 am on 5/17/21 with electronic delivery confirmation. Joni was notified on 5/17/21 late afternoon stating they had not received the payment. Joni stated it was delivered at 8:30 am and she had the electronic delivery confirmation. She was asked to confirm the address the check was sent to. Joni confirmed it was the same address as she had been given. She was told they would keep looking. She was also asked who the payer on the check was. Joni informed ADEQ it was Villa Grande DWID. On 5/18/21, Joni received notification that ADEQ had still not been able to locate the check. Joni was asked to send a copy of the electronic delivery confirmation. Joni sent it immediately. On 5/19/21, Joni was notified again that they were still unable to locate the check and asked if Joni had a copy of the check. Joni told them she doesn't normally keep copies of checks and we don't have duplicate check copies. Due to the value of the check, Joni did have a copy of it for her records. Joni then voided out the signature line because our check copies do not have the VOID watermark when copied and submitted a copy to them via email. They found the check on Friday. After finally finding the check, WestLand Resources and Joni Roerdink heard back from ADEQ that they finally reviewed the application and want the ponds split into two separate applications.

Joni Roerdink stated that she had been going back and forth with ADEQ and WestLand Resources regarding the APP Permit. As a result of splitting into two separate applications, ADEQ was now requesting an additional \$3,750 for the second pond permit. The engineers changed the application and separated them into two separate applications. The information was identical for each of the ponds but listed separately on two different applications. We were also asked to complete a Supplement Page for each pond to include estimated date of completion, capacity calculations, design drawings and specs, quality assurance/quality control program, plan for O&M, inspections, repairs, recordkeeping guidelines, provisions for closures, contingency plans, etc. The Supplement Page was completed by the engineers and submitted by the deadline requested (two days). Again, Joni had to draft the check and schedule for delivery the following day to be received timely for the review. ADEQ asked the check to be sent to a different address so Diana Gutierrez, ADEQ, would receive it herself. Joni was told on 5/25/21 the APP permit should be approved by the end of the week. Joni Roerdink received an email on 5/26/21 at 4:00 pm the APP permit had been approved. That is the permit for the evaporation ponds.

Then we move on the ATC permit. ADEQ issued a deficiency letter to be reviewed and a response is required by 7/10/21. They were requesting an additional \$1,500 in fees for a blending plan. Joni has been working with Dina Miller and Craig Cannizzaro, WestLand Resources, regarding the blending issue. Dina scheduled a meeting between the engineers and AdEdge regarding this issue. The meeting was held on 6/14/21. In the pre-application meeting notes for the ATC, we were told we would not need a blending plan and told the fee would be \$2,300. Dina contacted ADEQ and emailed the information. There were several of us on that call. According to Dina's notes, she asked specifically if a blending plan was required and she was told no. As of 6/15/21, Joni was told to wait on issuing a check for the blending plan. Currently we are just waiting to hear back. When Craig was in the meeting with AdEdge regarding the blending plan, it was discussed there was no blending. According to the drawings, it looks as if there is but there is not. AdEdge explained how the equipment works. Craig is going to change the information on the drawings and it looks as though we won't have to pay the additional \$1,500. There were a couple of other issues listed on the deficiency letter such as the fee for blending, design report which states blending, missing treatment calculation, flow information, construction drawing and information about the storage tank hatch. All of these issues are currently being addressed by Craig Cannizzaro, WestLand Resources and will be submitted by the July 10, 2021 deadline.

Allen Grant asked if there was an estimated start time for the project to begin. Joni had spoken to Dina about when the project would go out to bid. It wouldn't be until after the applications were approved. The construction should start about 30 days after the project goes out to bid. The system itself is scheduled for delivery the week before Thanksgiving. Joni spoke with Dina regarding her concerns that will go beyond the deadline for the Consent Order. Dina contacted Stephanie Diaz about the Consent Order and she responded to both Dina and Joni that it shouldn't be an issue.

Discussion/Action: Well #1. No issues with Well #1 during May. However, on 6/13/21, Joni received three emergency calls from Mission. Jack was out of town until about 7:00 pm that evening. He did arrange for Joni to have a backup in the event there was an issue. During the night, Mission lost communications. Joni received a call from Mission at 5:48 am that communications were down. It doesn't state how long they were down. She received a second call immediately following that communications had been restored. She received a third call the tank level was at 7.22 feet which is less than half of what it should be. Joni

immediately tried to call Jack as she told him she would do in the event of an emergency. It went straight to voicemail. She then called his wife and she said Jack was on a plane. Joni then called the backup and was told she would be right over. We found both wells were offline. After about 30 minutes Well #1 was back online. Joni had a difficult time getting into the yard for Well #2. The lock was gummed up with dirt. The technician had left but stated a return time of about 1 ½ hours. The technician returned and got Well #2 online. The technician left again and told Joni to call if she had more issues. The tank level dropped to 5.5 feet. Joni called the technician and she returned. Well #1 was offline again. Well #2 was fine. She got it online again and the water level went up to 6 feet. It then dropped down to 5 feet. At that time, Joni spoke with a couple of directors and it was decided to reach out to the water customers and ask them to conserve water until the tank levels were restored. We tried to contact everyone in person and provide them with a flyer to conserve water usage. Customers were asked to check the website for updates so Joni could keep the phone line open. In total, Well #1 went offline 3 times. When Jack returned to town, he immediately came over and made some adjustments and tried to figure out why it kept tripping. The wells at the prison were also having issues from what Joni was told. Joni checked the tank level every 45 minutes to 1 hour. She also checked it again at 10 pm and the level was at 9 feet. By 5 am, it was at 14 feet (close to normal). Joni updated the information on the website to inform the water customers. She has been watching the levels daily since 6/13/21. We don't know what happened. Jack doesn't know what happened. The power never went out at the well sites.

Discussion/Action: Well #2. No issues with Well #2 or with the booster pumps except as mentioned above. Joni also noted the shade cover on the booster pumps is coming apart. Jack is aware and will get it fixed as soon as possible.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt stated the generator has 401.4 hours on. There is currently about ¾ tank of fuel and everything else looks good. No leaks. Terry reported he had not seen any bees at the site.

Discussion/Action: Managers Report. Joni Roerdink reported the following:

- Water bills were sent out on 6/2/21. Final notices were sent on 6/3/21.
- Disconnects are scheduled for 6/14/21. Past Due Amount: \$2,313.14 with 22 past due customers. There were no disconnects in May.
- Joni reported she had been working on the budgets and Resolutions for Pinal County FY 2021-2022.
- Jack and Joni are trying to get the CCR's complete and filed timely. ADEQ had requested we make two changes on the CCR's before submitting. The due date is 7/1/21. We are hoping to get them done early due to construction projects.
- Joni is working with Jack to schedule the water main relocation to be completed within the next 21-30 days.
- Joni stated she will need to transfer funds from the GWB account to cover some of these larger expenses for the permit fees. The permit fees aren't coming out of the loan. To reduce engineering costs, we agreed to pay the fees ourselves instead of the additional charge the engineers would charge us to pay them.
- Joni will submit the Resolutions and the approved Rates and Budget to the County prior to June 30, 2021 in order to be filed timely.
 - A motion was made by Terry Eickstaedt to approve the Pinal County Resolutions for FY 2021-2022 as written and seconded by Ray Roerdink. Vote unanimous 3-0. Motion carried.

- As mentioned earlier, the APP permits were approved on 6/16/21 at 4:00 pm.

Discussion/Action: Equipment & Site Report/Lab Tests.

- Coliform sample came back absent.
- Jack is finishing up the CCR for 2020.
- Jack is currently working on the water line relocation. We have about 30 days to have it complete. He met with multiple contractors getting quotes for the water main relocation.
- Weed control was done around Well #1 and Well #2.
- We also had to run and monitor the compressor for the hydro tank to keep the timing accurate since we are using more water this time of year.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.

- There were no meters replaced last month.
- There was one leak on Pinto that was repaired.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases as submitted for May 2021. Ray Roerdink made a motion to approve and ratify the expenditures and purchases as written. Terry Eickstaedt seconded the motion. Vote unanimous 3-0. Motion carried.

Adjournment: The Agenda being completed, Allen Grant adjourned the meeting at 7:43 pm.

Date _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauy Washburn

Terry Eickstaedt