



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

October 12, 2022 • Regular Meeting

Call to Order: Allen Grant called the meeting to order at 6:59 pm.

Directors Roll Call: Present were Allen Grant, Cauly Washburn, and Bernie Vargas (telephonically). Ray Roerdink and Terry Eickstaedt were absent.

Discussion/Action Minutes: Minutes from the Regular Meeting held on 9/20/22. A motion was made by Cauly Washburn to approve and ratify the minutes for the Regular Meeting Minutes held on 9/20/22 as written and seconded Bernie Vargas. Vote unanimous 3-0. Motion carried.

Call to the audience: None present to address the board.

Discussion/Action: Review of Customer Deposits. Per the request by the board of directors at the last board meeting, Joni Roerdink drafted the formal Resolution 2022-10 for the change in policy for customer deposits based upon the advice of the VGDWID legal counsel. All directors have been provided a copy. A formal resolution must be made in the form of a motion, seconded, and ratified. A letter of intent, as recommended by legal counsel, will then be mailed on November 1, 2022 to all water customers informing them of the new policy change to take effect on January 1, 2023. All water customers will be included in the mailing.

A motion was made by Cauly Washburn to approve and ratify Resolution 2022-10 for the change in policy for customer deposits. Bernie Vargas seconded the motion. Vote unanimous 3-0. Motion carried.

Discussion/Action: ADEQ/Nitrate Treatment. Joni Roerdink stated that she still hadn't heard back in regard to the shipping of the nitrate system from Sue Scannella with AdEdge. She was also going to email Joni with the price of ship wrap for the system since it would need to be stored. She has not reached out to Dina Miller, WestLand Resources, regarding the shipping either.

Joni spoke with Jack and gave him the size of the actual system. Jack checked the size of the garage. Length and width were ok, but the height was too tall. It will have to be tarped. As soon as Joni gets a quote from AdEdge for ship wrap, she will reach out to the directors with the information regarding ship wrapping or tarping.

Joni reminded the directors that she had filed for the SAM's number on 8/30/22. And finally got an emailed response back on 10/4/22. They requested a verification as to the entity they found at 4121 E Colt. If it was the same entity, which it was, they wanted an explanation for the discrepancy in the address. Joni responded the same day. The email also stated that if they needed more information, they would send her an email. Joni also told them she had submitted the documentation with the actual application. Joni was also told not to submit anything else unless asked for it. She has not heard anything back to date. Joni started reaching out to anyone that may have information or a contact number because there is no contact information at the FSD (Federal Service Desk) site to move forward. Joni did some online searches and found a YouTube video which the blogger actually found and posted a phone number to the FSD. The entire process is only supposed to take a few days to a couple of weeks. Joni called the number and was told it normally only takes a week or two, but they are extremely backlogged. She said give it another week or so. The FSD representative that Joni spoke with can't make any decisions regarding the information that is submitted for verification but was able to confirm that the application had been filed with the verification documentation and Joni had responded to their email immediately. Joni was also told to check the status update daily. They will only respond via email. This SAM's number is what we need to file for federal grants.

Joni also had a conference call with Stephanie Diaz and Linda Taunt. They wanted to get an update with our impression of SJ Anderson and to see if we'd heard anything. Both Linda and Stephanie were also at the site visit. Joni was told by Gordian; the Job Order had been created but SJ Anderson stated it would be about 3 weeks before a proposal would be available. John, with SJ Anderson, asked who the point of contact would be. Joni felt it should be WestLand Resources which was confirmed later by Dina Miller. Linda stated she believed they should call Joni. Joni didn't feel comfortable with that, and that is when she reached out to Dina. WestLand has been handling all the information regarding the system. John also stated concerns that he had about not being able to warrant the system because they hadn't ordered the system through SJ Anderson. VGDWID stated they understood that. SJ Anderson had also requested some other plans and Joni confirmed with Dina Miller those plans had been submitted when they initially reached out. John stated a few days later, they should have a proposal about October 17th. Both Linda and Stephanie asked if Joni would share the proposal with them when it is received. Joni said she would. Both Stephanie and Linda had hoped going with the JOC, the cost would be less. After meeting with them both, they have a suspicion that it won't. Joni and Jack believed SJ Anderson was well versed in water treatment plants. Both Joni and Jack believed the costs would be higher than the quotes we already had, and Joni shared that with Linda and Stephanie. Linda Taunt did state that VGDWID may be able to receive about \$250,000 from WIFA.

Linda Taunt had also asked about the Sam's number. Joni stated that she had filed for it but hasn't received a response. Joni stated she would follow up and see what she can find out. Joni also stated that she would reach out to Tamara with RWAA to see if she can help speed the process up.

Discussion/Action: Well #1. No issues with Well #1.

Discussion/Action: Well #2. No issues with Well #2. There was a booster pump that needed wiring repair that Jack sent out for repair and billed us for it.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt let Joni know prior to the meeting the generator had 505.1 hours on it. The fuel level is at a full tank. Everything

else looked good. Terry Eickstaedt called Joni over the weekend and stated here were bees present. Joni stated she called the exterminator and left a message. She hasn't heard back yet.

Discussion/Action: Managers Report. Joni Roerdink reported the following:

- Water bills were sent out on 10/3/22. Final notices were sent on 10/4/22.
- Disconnects are scheduled for 10/14/22. Past Due Amount: \$ 1,896.33 with 19 past due customers.
- We didn't have any disconnects in September
- Joni is in the process of sending out the lead and copper reports to the customers we sampled and send the reports to ADEQ as required.

Discussion/Action: Equipment & Site Report/Lab Tests.

- Coliform sample came back absent.
- The nitrates came back at 18.4 mg/L

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.

- We had another leak on Stallion and Jack had to go down and pick up parts in Tucson.
- Jack had to sub out a vac truck for services.
- He also had the booster pump repaired.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases as submitted for September 2022. Cauby Washburn made a motion to approve and ratify the expenditures and purchases as written. Bernie Vargas seconded the motion. Vote unanimous 3-0. Motion carried.

Adjournment: The Agenda being completed; Allen Grant adjourned the meeting at 7:17 pm.

Date: _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauby Washburn

Terry Eickstaedt