



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

October 2, 2019 • Regular Meeting

Call to Order: Bernie Vargas called the meeting to order at 7:03 pm

Directors Roll Call: Present were Allen Grant, Cauy Washburn, Terry Eickstaedt, Ray Roerdink and Bernie Vargas.

Discussion/Action Minutes: Minutes from September 4, 2019 Regular Meeting and September 19, 2019 Special Meeting. A motion was made by Ray Roerdink to approve and ratify the minutes for the 9/4/19 Regular Meeting and the 9/19/19 Special Meeting as written and seconded by Terry Eickstaedt. Vote unanimous 5-0. Motion carried.

Call to the audience: None present to address the board.

Discussion/Action: ADEQ/WIFA. Joni Roerdink had spoken to Richard Mendolia a couple of times during the past month. He is the Environmental Program Supervisor with WIFA. Joni did forward the Resolution Addendum that was approved by the VGDWID Board at the Special Meeting held on 9/19/19 to WIFA per their request. Richard also emailed Joni that part of their procedure is that Joni had to send them an email as well and request the loan modification to the Loan Resolution to increase the amount by \$100,000.00 to a total of \$360,000.00. The email was sent along with the Resolution Addendum.

Joni has also been working on an EID, Environmental Inspection Document. Joni was asked to review the 66-page document for accuracy to the best of our knowledge. Richard Mendolia has already reviewed it and added his comments. The SWCA visited our site. During their site inspection they observed things such as what animals were found at the well site, the types of trees and shrub were found, etc. A couple of trees such as the yellow paloverde and velvet mesquite are protected under the Arizona Native Plant Law and as such, VDGWID would have to provide a Notice of Intent to Clear Land to the ADA. There are several items that we will have to get permits for. Joni also noted that there were numerous references to three wells. Joni did confirm that VGDWID does have three wells but only two of them are operational. Joni asked specifically if it was referenced because of the verbiage in the document and Richard said yes. SWCA does a database search of DWR registered well ID's for what is in the vicinity of the project.

Joni also asked about the cost of the permits mentioned and if VGDWID would be required to pay for them or if it is part of the Westland Resources Proposal. VGDWID will be required to pay for them. Westland Resources will file the paperwork but we have to pay for the permits. We will also be required to pay for a Pinal County Dust Control Permit due to the fact we will have heavy equipment working on the project.

Stephanie Diaz also contacted Joni regarding how things were moving along. She wants to stay on top the timeline for the ATC. Joni told her that Richard Mendolia had mentioned the completion date was set for June 30, 2020.

Discussion/Action: Well #1. Jack mentioned he had not had any issues with well #1.

Discussion/Action: Well #2. Jack mentioned he had not had any issues with well #2. Jack had also mentioned he hadn't had any problems with the booster station.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt checked the generator on 10/2/19 and oil pressure is good. Terry stated that he had looked but didn't see any bees but bugs and spider webs were back. There were 347.8 hours on the generator. All other fluids looked good. There is $\frac{3}{4}$ quarter tank of fuel. Terry also cleaned out the air filter. Terry will check the serpentine belt before the next meeting.

Discussion/Action: Managers Report. Joni Roerdink reported the following:

- Water bills were sent out on 10/1/19.
- Final notices were sent out on 10/2/19. There were 35 delinquent customers.
- Disconnects are scheduled for 10/14/19. There were no disconnects.
- Past due amounts are \$2,842.53
- Joni had two NSF checks that are scheduled for disconnect on 10/10/19 if not paid. Customers have been notified and a reminder sent again this morning.
- Joni has been working with Raul Vasquez gathering data for the Security Inspection. This is required for both USDA and WIFA due to federal funding. Joni also had to submit photos of the well site, distribution lines, tanks, boosters, signage, etc. The Security Inspection must be updated every three years.
- Joni hasn't had the chance to get the photos for the photo ids but will get to it as soon as possible.
- Joni has also been working with Richard Mendolia reviewing the EID (Environmental Inspection Document) also required for the Nitrate System Project.
- VGDWID is also required to post the Davis Bacon Signs at the well site (federal funding regulations) as well as any public meeting places or any other location where customers may come in and pay bills.

Discussion/Action: Equipment & Site Report/Lab Tests.

- Nitrate sample taken on 7/10/19 was 17.4 ppm. Resample was taken on 7/18/19 and came back at 17.8 ppm
- Coliform sample came back absent.
- Lead and Copper – LCN documents were mailed to customers on 10/1/19.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.

- Replaced seven meters and boxes. Jack is also adding risers for continually delinquent customers, which will allow us to lock the valve.

Discussion/Action: New Water Line Installation. Our loss for September was 1515 gallons (3537 gallons in August). Joni Roerdink hasn't heard back from Elijah yet.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases for the month. Ray Roerdink made a motion to approve and ratify the expenditures and purchases as written for September. Terry Eickstaedt seconded the motion. Vote unanimous 5-0. Motion carried.

Adjournment: The Agenda being completed, Bernie Vargas adjourned the meeting at 7:19 p.m.

Date _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauy Washburn

Terry Eickstaedt