



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for informational purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

May 10, 2023 • Regular Meeting

Call to Order: Allen Grant called the meeting to order at 7:00 pm.

Directors Roll Call: Present were Cauly Washburn, Ray Roerdink, Allen Grant, and Terry Eickstaedt. Bernie Vargas was absent.

Discussion/Action Minutes: Minutes from the Regular Meeting held on 4/12/23 and the Special Meeting Minutes held on 4/24/23. A motion was made by Terry Eickstaedt to approve and ratify the minutes for the Regular Meeting Minutes held on 4/12/23 and the Special Meeting Minutes held on 4/24/23 as written and seconded Cauly Washburn. Vote unanimous 4-0. Motion carried.

Call to the audience: None present to address the board.

Discussion/Action: ADEQ/Nitrate Treatment. The PFA (Project Finance Application) was signed by Allen Grant and the Resolution 2023-04, which was ratified at the 4/24/23 Special Meeting, was submitted to WIFA for the loan application to get started. Joni stated that she had also scanned all the documents required for the loan process. There were over 3,000 pages of documents that were required. Samantha Lemke stated that the hard copies had to be mailed by 5/5/23. Those were all submitted on time. At this time, WIFA has everything except the Proposed Rates for 2023-2024 and the Proposed Budgets for 2023-2024. Joni did make WIFA aware the board would be reviewing those tonight, 5/10/23. Joni told Samantha those documents would be emailed after the board reviewed them tonight. That covers everything on their checklist. We are now just waiting to find out when the Federal Programs Committee Meeting will be held for the review. Joni hasn't heard if we will be on the 6/21/23 agenda or not. An additional step has been added to the process since we filed for the first and second loans. Joni will have to attend the Federal Programs Committee Meeting in person unless they approve a Zoom meeting. Joni mentioned that she had to request the information from the county in order to prepare the Budget for FY 2023-2024. It is normally sent the end of February. The prior director left several months ago, and she hasn't been replaced at this time. They have someone in the office temporarily assisting the position during the turnover. Budgets and Rates have to be reviewed and published in May for the public meetings held in early June. All Budgets and Rates have to be approved by the board and submitted to the county by June 30, 2023.

We still haven't received any word on the grants that Joni applied for, but she did get an email from Linda Taunt that she had heard the SUDC allocations may have some information coming out in April or May. As of 5/3/23, she still hadn't heard anything. If we can qualify for the SUDC grant, we can withdraw our application for the loan.

Discussion/Action: Well #1. No issues with Well #1.

Discussion/Action: Well #2. No issues with Well #2. No issues with the booster pumps.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt stated the generator had 526.9 hours on it. The fuel level is just below $\frac{3}{4}$ tank. Terry added $\frac{1}{2}$ quart of oil. All other levels were good. The tarps are still holding well. There were no bees at the wellsite. We did have a couple of power outages when the highway crew had the power shut down for work on the light. It did add a couple of extra hours to our normal usage.

Discussion/Action: Budget and Rate Review for FY 2023-2024.

- The only change to the Proposed Rates Schedule FY 2023-2024 was a flat \$7.50 rate increase for water charges to all customers. This was necessary to cover the loan payment and additional cost increases for supplies and parts. No other changes were made. Joni Roerdink also made the comment the headlines in the newspapers, including locally, there will be water rate increases throughout the state. Joni didn't know what the rate increases for surrounding areas as they are currently working on their budgets as well.
- The Budget remains very similar to last year. We had budgeted high last year believing the system would be installed by now. We had anticipated insurance rate increases for the system and the cost of salt for the system. The debt service was increased to cover all loans including the future loan costs. There was also a Tax Levy Revenue increase due to the change in the Net Assessed Value by Pinal County. There was no increase to property owners. The home values just increased which increase our revenue. Everything else is about the same as last year.

A motion was made by Cauy Washburn to approve for publication under "Legal Notices" the Proposed Rates and Proposed Budget for FY 2023-2024. This was seconded by Ray Roerdink. Vote unanimous 4-0. Motion Carried.

Discussion/Action: Managers Report. Joni Roerdink reported the following:

- Joni mentioned the directors were given copies of a change order which was a change for the scope of services provided by WestLand Resources. The cost increase in the amount of \$26,020 for "as needed bidding and funding coordination" as well as the Federal Labor Rate increases for the current period. There will not be additional charges to VGDWID. The funding is already in place and some of the monies received from the WIFA Grant paid the remainder. It is being re-allocated.
- Water bills were sent out on 5/1/23. Final notices were sent on 5/2/23.
- Disconnects were scheduled for 5/11/23. Past Due Amount: \$1,391.94 with 19 past due customers.
- We had no disconnects in April.
- Joni received the Pinal County Resolutions that we complete each year in May or June. The directors all received a copy for their review. The Combined Resolution is required to be approved and ratified by the board at a public board meeting. It covers, Investment Resolution, Warrant Resolution, Warranty Signature Resolution, Fund Transfer Resolution, and a List of outside bank accounts. A motion was made by Ray Roerdink to approve the Pinal County Resolutions as written and seconded by Terry Eickstaedt. Vote unanimous 4-0. Motion carried.
- Joni sent the information to Jack to review and submit the CCR. It has been filed timely.

- Joni had to request information for the Assured Water Supply. Joni reached out to Linda Taunt for help. According to the information she received, a water report was done for Villa Grande back in 1973. This was pre-code and pre-AMA so it is not the same as an assured water supply would be today. She then sent Joni a letter that was filed with the county and it will suffice for the Assured Water Supply. There was one filed for Casa Simpatico Unit 2, which is the smaller lots on the east end of Appaloosa. There were required to file for one. Both of these had to be submitted with the loan application. If the subdivision expands, there will be a requirement to file for the assured water supply application which is usually done by the developer.

Discussion/Action: Equipment & Site Report/Lab Tests.

- Coliform sample came back absent.
- Nitrates went up to 14.9 from 13.3 mg/L.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.

- No leaks for April.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases as submitted for April 2023. Cauy Washburn made a motion to approve and ratify the expenditures and purchases as written and seconded by Terry Eickstaedt. Vote unanimous 4-0. Motion carried.

Adjournment: The Agenda being completed; Allen Grant adjourned the meeting at 7:26 pm.

Date: _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauy Washburn

Terry Eickstaedt