



VILLA GRANDE

Domestic Water Improvement District

Note: All meeting minutes are posted for information purposes only. The board of directors does not ratify meeting minutes until the next scheduled board meeting.

Minutes

January 15, 2026 • Regular Meeting

Call to Order: Bernie Vargas called the meeting to order at 7:03 pm.

Directors Roll Call: Present were Bernie Vargas, Allen Grant, Ray Roerdink and Terry Eickstaedt. Cauly Washburn was absent.

Discussion/Action Minutes: The Regular Meeting Minutes of 12/11/25. A motion was made by Ray Roerdink to approve and ratify the minutes for the Regular Meeting Minutes of 12/11/25 as written and seconded by Terry Eickstaedt. Vote unanimous 4-0. Motion carried.

Call to the audience: None present to address the board.

Discussion/Action: New Business: Ray Roerdink asked Joni to add this item to the Agenda because we didn't have an Agenda item to discuss new business because there was no real place to add the item. The New Business Agenda item would be for Board Members to address specific issues. This item was not for the audience to bring up new items. They would still be required to put in a request to address the board at least one week in advance of a public board meeting.

Discussion/Action: Well #1: Joni Roerdink reported that we didn't have any issues with well #1 during the month.

Discussion/Action: Well #2: Joni Roerdink reported that we didn't have any issues with well #2 or the booster pumps during the month.

Discussion/Action: Generator Maintenance Update. Terry Eickstaedt reported the generator has 603 hours on it. All other levels were ok. The fuel level was almost at $\frac{3}{4}$ tank. Terry also added about one quart of oil. Terry also took the air filter out and cleaned it and generally looked over the generator for any issues. He also added stabilizer to the fuel. Everything else looked fine. Joni Roerdink asked if Terry had noticed any bees. She had noticed one bee while she was at the site. Terry said it probably won't need the oil changed until next year.

Discussion/Action: Managers Report. Joni Roerdink reported the following:

- Water bills were sent out on 1/2/26. Final notices were sent on 1/3/26.
- Disconnects were scheduled for 1/12/26. Past Due Amount: \$2,989.90 with 28 past due customers. There were two disconnects in January. One has paid and Joni Roerdink has not been able to reach the second customer. She suspects they have moved. Terry Eickstaedt stated he hadn't seen a vehicle in the last week or so.
- Joni Roerdink stated that she is currently working on collecting all the information for the CPA for the annual audit and annual Financial Reports that we are required to report to the County, WIFA and USDA.
- Joni Roerdink stated she is also still in the process of reviewing the Source Water Protection Plan provided by David Burchard. It is required to be reviewed every 3 years. David Burchard also stated that his partner, Ryan, the other Hydrologist, would be coming to take a sample at the well-head. David also wanted to inform us the nitrate sample will be coming back higher in nitrates because they would be taking it from the wellhead, prior to being treated. It will be raw water and that is the information they want to know for comparison. They were happy that we got the nitrates down to an acceptable level.
- Brandy Schiller from the Special Districts Office sent out an email requiring additional information that we've never had to provide to date. Pinal County is creating a website for Special Districts and they are asking for additional information. The website will go live in a couple of weeks.

Discussion/Action: Equipment & Site Report/Lab Tests.

- Coliform sample came back absent.
- The nitrate sample came back at 4.57 mg/L for this quarter.
- The HMI Screen on the nitrate system went out and had to be replaced. Jack said it went in very smoothly.
- We had a new compliance officer come out for a site inspection in December. She did cite us for a couple of issues. She required us to put more rock around the base of the tanks. Jack will use the leftover rock for backfill. She had Jack take pictures of the site, which she accepted. She said we are now in compliance. She also stated that ADEQ had been notified by the EPA that they would be sending out a Cyber Security Card for us to review. They have noticed an increase in Cyber-attacks on small utility companies. Joni also mentioned that another utility company was hit with a Cyber-attack that literally shut them down. Joni is waiting for that information.

Discussion/Action: Meters/Installations/Reinstallations/Leaks/Repairs.

- We didn't have any leaks in December.
- No new meters were installed. We finally received the meter for a new home on Stallion that was driven over and has been replaced. Joni Roerdink did inform the homeowner in advance, they would be responsible for the cost of the replacement. We are also noticing they are increasing in cost and as a result they are also backordered.
- We have two meters right now that are not working and the new meters have

been backordered for about a month. As soon as they are received, Jack will have them installed. We are estimating water usage based on the customer's history for the same period a year ago. The meters were not advancing.

Discussion/Action: Approve and Ratify Expenditures & Purchases. The Board reviewed the Expenditures and Purchases as submitted for December 2025. Terry Eickstaedt made a motion to approve and ratify the expenditures and purchases as written. Allen Grant seconded the motion. Vote unanimous 4-0. Motion carried.

Adjournment: The agenda being completed; Bernie Vargas adjourned the meeting at 7:13 pm.

Date: _____

Bernie Vargas

Allen Grant

Ray Roerdink

Cauy Washburn

Terry Eickstaedt